

TOWN OF WESTFORD
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**WESTFORD PLANNING COMMISSION
MONDAY, SEPTEMBER 18, 2023 AT 6:30 PM
WESTFORD TOWN OFFICE & ZOOM**

Health Guidance

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Disclaimer

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84891704911?pwd=NllyRENGcThSaXp0QWVM1N3g0NWdEQT09>

Or Dial: 1 646 558 8656 US (New York)

Meeting ID: 848 9170 4911

Passcode: 0918

AGENDA

****Please note that times are approximate****

6:30 Record (M. Manka)

6:31 Roll Call (M. Manka)

6:34 Amendments to Agenda (M. Reilly)

6:37 Minutes of the September 5, 2023 Meeting (Approve – H. Cism)

6:40 Citizens to be Heard - *Items not on agenda* (M. Reilly)

6:45 Community Wastewater Project

- **Action Item List (Update – M. Manka)**
- **Selectboard Schedule (Update – M. Manka)**
- **Project Schedule (Update – M. Manka)**
- **Communication Schedule & Public Outreach (Status – S. Jensen & G. Gebauer)**
- **September 13th Information & September 14th Selectboard Meetings (Overview & Discussion – G. Gebauer & S. Jensen)**
- **September 28th Selectboard Meeting (Discussion & Prep – M. Manka)**

7:45 Public Comment (M. Reilly)

7:50 FY25 Planning Commission Budget Request (Review & Approve)

8:05 1st Quarter Financial Report & Organization (Status – M. Manka)

8:15 Correspondence (Review & Response Plan- M. Reilly)

8:20 2023 Work Plan (Review & Revise – M. Manka)

8:30 Adjourn (M. Reilly)

Any individual who believes that they need reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.