

Westford Recreation Committee Meeting

September 5, 2023

Meeting called to order at 7:15 PM Eastern (US and Canada) by George

Approved minutes

Present

Members: Amanda Gifford, Andrew Katz, Ben McElvany, George Elliott, Lori Miller, Maria Olson,

Guests: Meghan Valyou-Orisko

Members Absent: Elizabeth Ploof

Review [August](#) Minutes: Approved

Changes to Agenda: No changes

Schedule Next Meeting: October 3, 2023

Public Comment: Meghan Valyou- Orisko

Discussion:

- Review of Recent Programs & Events:
 - Parent & Me programs - Meghan recommends 1 coach per 10 kids. Good to advertise early when parents are signing up for summer events.
 - Summer Soccer - It went well, Ben said. Adult pickup was more consistent than the kids' pickup.
- Upcoming Programs & Events:
 - Fall soccer -
 - Motion made and seconded to utilize the money allocated for soccer balls towards any soccer related equipment. Motion carried unanimously.
 - What do we charge if they are playing games only?
 - We have to charge for the shirts since players are keeping them at the end of the season.
 - Motion made and seconded to charge those who are only playing games \$25.00 and full participants \$55.00. Motion carried unanimously
 - exempt 5th grade soccer from requiring two background checked adults? Right now we have 1 person to coach. Motion made to exempt the 5th grade Rec soccer program from having 2 background checked adults for fall 2023. Motion seconded and carried unanimously.
 - Add 6th grade - The league is for 5th and 6th graders. Motion made and seconded to add 6th graders. Motion carried unanimously.
 - parents must stay "rule"? Kids second grade and under need to have a parent stay. This is a guideline at coaches' discretion. We should provide guidelines for coaches, and the coaches can choose.
 - Bike track! - FB offer to sponsor bench. Motioned and seconded to allow someone to sponsor a bench or other outdoor structure subject to Westford Rec Department approval. Motion carried unanimously.

- Motion made and seconded to allow Lori to spend up to \$200.00 on grand opening materials and give aways. Motion carried unanimously.
- o Recreation Social (120 hot dogs in 2022)
- o Turkey Trot - Sat. Nov. 18th and Meghan has the school booked.
 - Kids run, 5K, 10K, and there are categories of male, female, and non-binary
 - Eric Trumbull, timer for the race, has a fee of \$150.00
 - Concessions in the gym and Westford Common Hall will run it.
 - Shirts: \$1339.00.
 - Bibs will need to be ordered.
 - Registration: Last year we used a Google Form but a suggestion was made to use RunReg.com, which automatically puts people into the categories they should be in. \$2.28 per person cost for this. Meghan recommends raising the entrance fee to cover the RunReg.
 - Motion made and seconded to implement the Turkey Trot as per listing on the Westford Turkey Trot spreadsheet as of 9/5/2023 Sep. 5, 2023 at 9:00 PM
Motion carried Unanimously

Finances: Ben says we're good and he will table it until next time.

- Community Suggestions:
 - o Summer Camps
 - o Floor covering for the RBMH like an indoor/outdoor rug, etc. NOT squishy foam squares, there is something at the RBMH already: Doris should find what would work for her and make a proposal to us.
- Misc:
 - o Self-service kayak rental offer - [Rent Fun](#): We don't really have space for it, but maybe we could revisit this in Feb.
 - o Americorps NCCC partnership - see e-mail forward: forward to conservation committee. They might have need for that.
 - o question on FB about the size of the ice rink

Respectfully submitted: Lori Miller