

TOWN OF WESTFORD  
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**WESTFORD PLANNING COMMISSION  
MONDAY, OCTOBER 23, 2023 AT 6:30 PM  
WESTFORD TOWN OFFICE & ZOOM**

**Health Guidance**

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

**Disclaimer**

If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85137068181?pwd=NFB4WHM2N0F2UHZRRzBtVVJyOUNOdz09>

Or Dial: 1 646 558 8656 US (New York)

Meeting ID: 851 3706 8181

Passcode: 1023

**AGENDA**

*\*Please note that times are approximate\**

6:30 Record (M. Manka)

6:31 Roll Call (M. Manka)

6:34 Amendments to Agenda (G. Lamphere)

6:37 Minutes of the September 5, 2023 Meeting (Approve – H. Cism)

6:40 Minutes of the October 2, 2023 Meeting (Approve – H. Cism)

6:43 Citizens to be Heard - *Items not on agenda* (G. Lamphere)

**6:45 Community Wastewater Project**

- Action Item List (Update – G. Lamphere)
- Selectboard Schedule (Update – M. Manka)
- Project Schedule (Update – M. Manka)
- Communication Schedule & Public Outreach (Status – G. Gebauer & S. Jensen)
- October 12<sup>th</sup> Selectboard Meeting (Summary)
- October 18<sup>th</sup> Informational Meeting (Summary)
- October 26<sup>th</sup> Selectboard Meeting (Prep – G. Lamphere)
- November 1<sup>st</sup> Public Hearing (Discussion)

7:45 Public Comment (G. Lamphere)

7:50 FY'23 Planning Commission Town Report (Discussion – G. Lamphere)

8:00 PC Budget Organization & Omissions (Update – G. Lamphere)

8:05 Correspondence (Review & Response Plan- G. Lamphere)

8:15 2023 Work Plan (Review & Revise – M. Manka)

8:25 Adjourn (G. Lamphere)

Any individual who believes that they need reasonable accommodation may submit a request to the Town Planner. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.