

Westford Recreation Committee Meeting

October 3, 2023

Meeting called to order 7:13 PM Eastern Time (US and Canada) by George

Approved minutes

Present

Members: Amanda Gifford, Ben McElvany, George Elliott, Lori Miller, Maria Olson

Guests:

Members Absent: Elizabeth Ploof, Andrew Katz

Review [September Minutes](#): Minutes approved by all.

Changes to Agenda: **GET ANDREW'S CELL PHONE NUMBER!! And discuss the rink if there is time.**

Schedule Next Meeting: November 7, 2023, 7p.m. this is the same day as the WW vote

Public Comment: No public present

Finances: Ben says everything looks good. The soccer program did well. There is \$844.32 under "summer event" and Ben doesn't know what it is, so we need to check with MJ. It seems like it must be coded incorrectly.

Discussion:

- Review of Recent Programs & Events:
 - Recreation Social: About 20 people showed up and George said people had fun. The weather wasn't great.
 - Fall Soccer - From Leanne - Soccer season has been going great!!! 3/4 teams are learning so much and the 5/6 games have been well attended. I think it's been a great experience for them. I have been able to coordinate 2 games for 1/2 with a possible third!!! Re: Refs Rowan Stockwell has been a referee for three games (9/9, 16 and 23), Ben has covered one game on 9/16. Rowan will ref 2 more, one on 10/14 and one on 10/24 and Ben on 10/24 (I think).
 - Because of the issues with the 5/6 team, Ben isn't sure who has paid and who hasn't. But it's been a really good opportunity for the kids to play who don't always get the chance in other places.
 - Discussion about who is playing and who is just going to the games and payment. Should we ask the people who are just playing games to contribute to help cover the cost of the uniforms?
 - Ben motioned to send an email out to 5/6 fall soccer participants to contribute \$20-25 to cover the cost of uniforms and tournament fees. Motion seconded.

- Motion is pending approval by Coach Kara and Amanda sending out the draft email for approval first. Motion carried U.
 - Ben motions to reach out to families who have paid the full price already, explain the situation to them, and ask if they would like the difference refunded to them. Motion seconded and carried U.
 - In the future, maybe take out money to pay the refs before the soccer season starts next year in order to make it easier to pay them.
- Pick-up Basketball: All good, Ben said.
 - Motion to run pickup basketball as it was advertised in the flier. Motion seconded and carried Unanimously.
- Upcoming Programs & Events:
 - Futsal: Starting the week after voting (Nov. 7th), one night a week from 7:00 PM - 9:30 PM. Amanda will book every weekday from 7 - 9:30 (or whatever the latest time is allowed) for Rec. Lori will check with players to see if anyone wants a different day than Tuesday and we will discuss it next meeting.
 - Bike Park Grand Opening - Saturday, Oct. 14th 2:00 - 4:00 PM with a rain date of the 15th at the same time. What literature do we want from Local Motion? How many helmets should we get from UVM/PHAT - how many people do we think we can expect overall?
 - The helmets are there to be sold and Amanda can get them afterwards if we don't have enough.
 - Motion made for raffle proceeds to be split 50/50 between Rec and the Richard Tom Foundation, up to the amount of \$200.00. Motion seconded and carried U.
 - Do we want to have any kind of food at the grand opening? Ice cream is available (with bowls and spoons), Lori will check in with the Westford Store and JJ's about pizzas. Motion made for Lori to spend up to \$50.00 for food for the grand opening. Motion seconded and carried Unanimously.
 - Halloween Walk Pumpkin Painting: 10/28 10am-Noon @(Gazebo or RBMH), pumpkins and paint supplied, FREE
 - Small pumpkins: Meghan will donate 20. See if you can get more donated?
 - Ben said that we may be able to get pumpkins from TedLavalley, who has donated some in the past (on the corner of Osgood Hill).
 - George will check with Meghan to see how many she wants.
 - Ben motions that George can spend up to \$150.00 on supplies that are needed for the Pumpkin Painting. Carried Unanimously.
 - Get event Rec approved and advertise event
 - Paint: Acrylic Paint & brushes from Paint & Sips already in hand
 - Drop Cloth: Meghan can supply
 - Event is FREE to keep the Halloween Walk event inclusive - so those without supplies at home, can participate in the contest :)

- o 10/29 Halloween Walk: Display painted and carved pumpkins during Halloween walk w/voting system
 - Tables and/or benches to display pumpkins
 - Glow Sticks and/or battery candles

- o Turkey Trot - 41 registrants (2 Tot Trot, 30 3k, 9 10k)
 - 13/39 Volunteer Slots Filled (These typically fill up 1-2 weeks before the event)
 - 13/200 Donation items. Current value of donations is \$350. I have many that need to be followed up on, just don't have the resources to yet.
 - I NEED more volunteers to help gather and request raffle donations. I emailed George and Deanna, they are the only people who have volunteered to help with this task, but they haven't got back to me on it - George will email Meghan to check in.
 - Shirts were ordered. I will purchase bibs this month.
 - We NEED a photographer for the event. The ones from last year are not available.
 - Ask Kathleen Porter if she can do it?
 - Touch base with Meghan - What does she want for a photographer?

- o Youth Basketball - Are we going to offer youth basketball, in a league, just as a fun activity, and who will spearhead this? Coach Mark W. from last year was willing to coach again.
 - Is Andrew a possibility for taking this on?
 - Amanda will check in with Mark about what age group he would like to run. Mark did 3/4 's. Also ask for additional volunteers.

- o Rink Liner: Ben motions to spend up to \$600.00 on the liner for the rink for the upcoming season. Motion seconded. Vote carried Unanimously.

- o The Committee cannot put up, manage, and take down the rink. If the rink continues, we will need to have a "rinkmaster" to help with set-up, take-down, and maintenance of the rink and coordinate people to shovel/clear the rink (like we did 2 years ago).

Respectfully submitted: Lori Miller