

**WESTFORD SELECTBOARD MEETING
TOWN OFFICE & ZOOM
January 25th, 2024
6:00 P.M.**

*This meeting will also be held via Zoom. To join the Zoom Meeting:
<https://us02web.zoom.us/j/85650659626?pwd=djlaZ2ljUmIDVkpTRExTbWlaZWV5Zz09>*

Meeting ID: 856 5065 9626 - Passcode: DA68bw

OR dial +1 646 558 8656 – Meeting ID: 856 5065 9626 – Passcode: 538062

Please note that agenda times are approximate and are subject to change.

AGENDA

1. **CALL TO ORDER**
 - a. (6:00) – Roll Call
 - b. (6:05) – Changes to the agenda
 - c. (6:10) – Public Comment (Items not on the agenda)
2. **MINUTES (review and approve)**
 - a. (6:15) – January 8, January 11, and January 15 minutes
3. **HIGHWAY DEPARTMENT**
 - a. (6:20) – Review and approve Road Schedule
 - b. (6:25) – Highway request to use fund surplus
 - c. (6:30) – Review FY'24 highway budget status report
4. **WASTEWATER UPDATE**
 - a. (6:35) – Update on wastewater alternatives work
 - b. (7:05) – Request to form a Committee to oversee alternatives study
5. **RECREATION COMMITTEE APPOINTMENT RECOMMENDATION**
 - a. (7:25) – Recreation Committee resignation
 - b. (7:35) – Recreation Committee appointment recommendation – Amanda Gifford
6. **DISCUSSION**
 - a. (7:40) – Review Town Meeting Warning
 - b. (8:00) – Review Selectboard Town Report Draft
 - c. (8:15) – Review Certificate of Highway Mileage
7. **TREASURER**
 - a. (8:20) – Review FY'24 General Fund budget status report
 - b. (8:25) – Review and approve accounts payable and payroll warrants
8. **CORRESPONDENCE**
 - a. (8:30) – Request for audio improvements for meetings
9. **COMMUNICATION**
 - a. (8:35) – New page on Town Website for Alternatives work
10. **ADJOURN**

The next regular Selectboard Meeting will be held on February 8, 2024.

Disclaimer: If a quorum of the Board is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation. Therefore, in person attendance is recommended. The Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are unwell. Any individual who believes that they need reasonable accommodation may submit a request to the Town Administrator. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.