

**WESTFORD SELECTBOARD MEETING
TOWN OFFICE & ZOOM
March 28th, 2024
6:15 P.M.**

*This meeting will also be held via Zoom. To join the Zoom Meeting:
<https://us02web.zoom.us/j/85650659626?pwd=djlaZ2ljUmIDVkpTRExTbWlaZWV5Zz09>
Meeting ID: 856 5065 9626 - Passcode: DA68bw
OR dial +1 646 558 8656 – Meeting ID: 856 5065 9626 – Passcode: 538062
Please note that agenda times are approximate and are subject to change.*

AGENDA

1. **CALL TO ORDER**
 - a. (6:15) – Roll Call
 - b. (6:20) – Changes to the agenda
2. **PUBLIC COMMENT** (Items not on the agenda)
3. **MINUTES** (review and approve)
 - a. (6:25) – March 14th
4. **HIGHWAY DEPARTMENT**
 - a. (6:30) – Review and approve Road Schedule
 - b. (6:35) – MERP Update
 - c. (6:40) – Review FY'24 highway budget status report
5. **WASTEWATER UPDATE**
 - a. (6:40) – Wastewater Alternatives Committee work update
 - b. (7:00) – State ARPA Rescission Letter
 - c. (7:30) – State ARPA Progress Report approval
 - d. (7:35) -- State Alternate Authorized Signer designation
6. **PLANNING COMMISSION ITEMS**
 - a. (7:40) – Notice of Public Hearing for Zoning Bylaw Amendment to occur 4/15/2024.
 - b. (7:45) – Review proposed updates to Mobile Food Vendor Ordinance
 - c. (8:00) – Planning Commission candidate interviews
7. **ANNUAL APPOINTMENT OF OFFICES WITH TERMS EXPIRING MARCH 2024**
 - a. (8:30) – Annual Appointments of Offices
8. **DISCUSSION**
 - a. (8:45) – Town Office Feasibility Study Phase I update
9. **TREASURER**
 - a. (9:00) – Review FY'24 General Fund budget status report
 - b. (9:05) – Review and approve accounts payable and payroll warrants
10. **CORRESPONDENCE**
11. **COMMUNICATION**
12. **ANTICIPATED EXECUTIVE SESSION**
13. **ADJOURN**

The next regular Selectboard Meeting will be held on April 11, 2024.

Disclaimer: If a quorum of the Board is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation. Therefore, in person attendance is recommended. The Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are unwell. Any individual who believes that they need reasonable accommodation may submit a request to the Town Administrator. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.