

WRC Minutes 2024.05.07

Changes to Agenda

Review [April Minutes](#)

Motion to approve minutes by George, seconded and unanimously approved

Present

Members: Amanda Gifford (Coordinator), Andrew Katz, Ben McElvany (Treasurer), George Elliott (Chair), Lori Miller(left at 8:02pm), Greig Arendt

Members Absent: Kelsi Cross

Schedule Next Meeting: June 4, 2024 7pm

- Review of Recent Programs & Events
 - no special events
 - Girls MS Basketball finished 2 weeks early without notifying WRC. Board is not comfortable running program again due to lack of transparency.
- Upcoming Programs & Events:
 - Port-o-Let for summer programs - IF summer programs... - give Coordinator permission to do this annually?
 - Motion: If programs are scheduled during the summer months (July-Aug) the Rec coordinator has authority to rent port-o-lets annually.
 - Seconded by Lori
 - Passed unanimously
 - Library Baby Tea Donation - \$200 in past - must have a vote since \$, but could be a 3 year vote or some such. Served by Turkey trot money
 - Motion: Donate \$200 to the Westford library's "Baby Tea Donation" this year using Turkey Trot funds.
 - Motion made by George seconded by Ben, passed unanimously
 - Parent & Me tee-ball - One parent volunteer has reached out
 - Parent & Me Soccer (or split this to ages 1-3 and 3-6) - Ben Hamlin and Walker Calderwood Thursdays 5:45 to 6:30 - 6 sessions
 - Summer Soccer - no coaches for grades 1-2
 - Motion all summer rec programs in July and August to have a registration fee of \$25.
 - Motion made by Ben seconded by Andrew, passed unanimously
 - Motion: Approval for parent and me tee-ball and soccer and summer soccer programs to be run during July-August and organized by the Westford Rec Coordinator.
 - Motion made by George and seconded by Ben, unanimously approved
 - 4th of July - [flyer](#)
 - Archery - only 2 registrants - cancel?
 - Motion: Cancel archery for 2024 due to low interest.
 - Motion made by Ben seconded by George, passed unanimously
 - Logo - nice submissions

- Motion: Approval for SW's submission to be selected as the winner of the westford rec competition.
- Andrew made motion seconded by Ben, approved unanimously
- Misc:
 - Additional Meetings
 - Annual Meeting - change passwords, discuss if wanted then elect officers if so, review [Master Document](#) specifically policies and procedures. Then, as time: review overall calendar and overall finances
 - Coordinator to ask Holly to talk to town attorney regarding our obligations for keeping/discarding personal information on rec dept activity participants.
 - Tabling conversation on annual meeting until June meeting
 - Financial Meeting overview - October 15, 2024
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 - Financial Meeting scholarships - February 18, 2025
 - EWSD facilities Use Fees
- Finances
 - Reports
 - Financial Aid requests - We've informally had another FA request, and Will Dunkley has mentioned they are moving along with the bathtub. What is the procedure going to be? Here is the [FA form](#).
 - Motion: Approve the financial aid form with edits suggested by board and shared with prospective applicants.
 - Motion made by George seconded by Greig, approved unanimously

Meeting adjourned 9:05