



FEE SCHEDULE

1713 VT Route 128 • Westford, VT 05494
802-878-4587 • www.westfordvt.us

Adopted at the December 28, 2004 meeting of the Selectboard

Revision Dates: July 26, 2019; July 1, 2024

Zoning Applications* (Administrative Review)	Fees
* All permits require an additional recording fee	
Single-Unit, Two-Unit, or Multi-Unit Dwelling (includes Accessory Dwelling Units)	\$0.60/sq. foot
Affordable Residential Dwelling (as defined in 24 V.S.A. § 4303)	Waived
Commercial/Industrial Structure	\$0.60/sq. foot
Accessory Structure	\$0.30/sq. foot
Alterations & Additions to Principal Structure	\$0.60/sq. foot
Alterations & Additions to Accessory Structure	\$0.30/sq. foot
Alterations resulting in no additional square footage	\$50
Sign	\$50
Fence > 6 feet in height	\$50
Mining, Excavating, Filling, or Grading using > 50 cubic yards of fill	\$50
Home Occupation	\$65
Certificate of Occupancy (principal and residential structures only)	\$75
Zoning Bylaw Statement & Certification (Certificate of Compliance)	\$40
Boundary Line Adjustment (Administrative Approval)	\$175
Administrative Amendment to DRB Decision	\$175
Permit After the Fact	2X regular fee
Permit Renewal/Extension	\$50

Development Review Applications	Fees
Sketch Plan Review	\$175
Preliminary Plat Review	\$500
Final Plat Review	\$800
Subdivision Amendment Review	\$325
Site Plan Review	\$325
Site Plan Amendment Review	\$325
Boundary Line Adjustment Review	\$325
Conditional Use Review	\$325
WRO Conditional Use Review (held in conjunction with a subdivision public hearing, otherwise regular fee applies)	\$100
Variance/Waiver Review	\$325
Appeal of Administrative Officer Decision (fee will be reimbursed if the Administrative Officer's decision is overturned by the DRB)	\$325

Additional Fees	
Minor Subdivision (3 or fewer lots)	\$50/lot
Major Subdivision (4 or more lots) * One half payable at time of preliminary plat application, remaining due at final plan submission.	\$100/lot*
Engineer Inspection or Review	Paid by applicant
Legal Review * No charge shall be assessed for legal review of municipal pedestrian path easements.	Paid by applicant*
Amendments to Town Plan or Zoning Bylaws * \$250 if request is for a zoning change for preparation of impact statement pursuant to V.S.A. Title 24, Section 4384(c) or 4403(c).	\$75/hearing* (may be waived)

Highway Department/Town Fees	
Access Permit	\$85
Culvert Replacement with Changes	\$40
Culvert Replacement Same Length	no charge
Excess Weight Permit – Single Vehicle	\$5
Excess Weight Permit – Fleet	\$10

Town Office Fees	
Copies (8.5"X11")	\$0.10/page
Copies (larger than letter-size)	\$0.20/page
Certified Copies of Records*	\$10
Examination of Records* (Time in Vault)	\$4/hour
Document Recording*	\$15
Survey Plat Recording*	\$25
Copy of Westford Land Use & Development Regulations	\$9
Copy of Town Plan	\$7

*set by State of Vermont pursuant to 32 V.S.A. §1671

All fees payable to the Town of Westford are due in full at time of application unless otherwise noted.