

TOWN OF WESTFORD
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**WESTFORD PLANNING COMMISSION
MONDAY, JUNE 17th, 2024 AT 6:30 PM
WESTFORD TOWN OFFICE & ZOOM**

Join Zoom Meeting:

<https://us02web.zoom.us/j/85832413382?pwd=SlcxUFYvVGRNWctJNHJENVY3eFRQZz09>

Meeting ID: 899 7841 4728 - Passcode: 7gbd8Z

(Or dial: 1 646 558 8656: Meeting ID: 899 7841 4728 - Passcode: 574254)

Please note that agenda times are approximate and subject to change.

AGENDA

6:30 Roll Call

6:33 Meeting Rules of Procedure (Review)

6:35 Amendments to Agenda

6:40 Citizens to be Heard - *Items not on agenda*

6:45 Minutes of the April 15, 2024 Meeting (Review & Approve)

6:50 Updates

- **Mobile Food Vendor Ordinance Update**
- **Fee Schedule Update**
- **Regulation Amendments Update**
- **UPWP Update**
- **Wastewater Update**
- **Stone Shore Municipal Consulting Update**

7:00 Development Review Board Items

- **Request to Review Figure 2-3**
- **Volunteer Opportunity for Alternate Members**

7:20 Planning & Zoning Personnel (Discuss)

7:35 Planning Commission/Selectboard Joint Meeting Request (Discuss)

- **1705 Property**
- **Implementation Plan/Community Outreach**

7:50 Meeting Schedule – Summer Vacations (Discuss)

8:00 Public Comment

8:10 Correspondence (Review & Response Plan)

8:25 2024 Work Plan (Review & Revise)

8:30 Potential Executive Session – Personnel

Adjourn

Disclaimer: If a quorum of the board/commission is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation.

Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are feeling unwell.

Any individual who believes that they need reasonable accommodation may submit a request to the Planning & Zoning Department. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.