

**WESTFORD SPECIAL SELECTBOARD MEETING
TOWN OFFICE & ZOOM
DECEMBER 10, 2024**

Present: Bill Cleary
Wendy Doane
Pat Haller
Holly Delisle
Deb Jorschick

Guests: *No guests.*

The meeting was called to order at 7:41 a.m. The meeting was held in person and via Zoom

Changes to the agenda

No changes to the agenda.

Public Comment (Items not on the agenda)

No Public Comment.

Budget Workshop

Holly introduced the draft capital plan and explained the format which is new for all the Selectboard members. Holly had worked with Ron to reduce the overall size of the document and streamline the information. Bill was hoping to see balances of saved funds for each piece of equipment like the old spreadsheet had. Holly explained that it is difficult to nail those numbers down because all the funds are in one capital reserve account, not broken up among all the pieces of equipment. Pat offered to review the spreadsheet to see if he could get totals per equipment item.

The Selectboard had left off at reviewing the donations section during the last meeting. Holly reminded the board that they had adjusted some of the donation lines already, but they were questioning the amount to donate to Winterfest. The Selectboard reduced the donation section to get it closer to what was donated last year.

The Selectboard reviewed the salary increases proposed at the last budget meeting and they were happy with those. Bill commented that the Library Trustees had requested an executive session to discuss Library employee salaries. The board felt that they could account for the adjustments made to Town Office staff salaries and keep consistency across all Town Staff including the Library. They did not feel that a separate executive session was necessary.

These revisions produce a projected budget increase of 4.38% overall, or a 2.46% increase in property tax rate. This increase would represent an \$18.22 increase in taxes on a property valued at \$100,000.


Meeting Adjourned at 9:32 a.m.

Respectfully Submitted,


Bill Cleary, Chair
Selectboard

ADOPTED THIS 19 TH DAY OF DECEMBER 2024.


WESTFORD SELECTBOARD



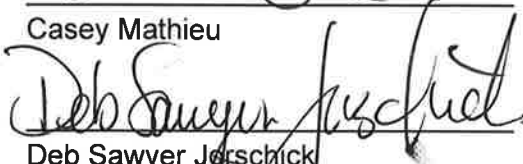
William Cleary, Chair



Patrick Haller



Casey Mathieu



Deb Sawyer Jerschick



Wendy Doane