

Minutes of the Westford Town Common Committee- DRAFT

Call to order at 10AM. Present: Lori Johnson, Suzie Kearns, Susan Schmidt

Changes to agenda: none

Public comment: none

Minutes of meeting of 2/17/25 were approved.

Reorganization:

- Lori Johnson was nominated and seconded as Chair.
- Caroline Brown resigned; Susan Schmidt is a new member.

Open meeting law was reviewed.

Finances: 1 year CD has matured. Committee made a plan to reinvest in a 4 year CD.

Summer maintenance:

- Replacement of fence at east end of Common: Committee authorized Lori to get 2 quotes.
- Mulching around trees on Common: Made a plan to request volunteers to help Committee members with mulching. Committee authorized Lori to order mulch.
- Bench maintenance: Lori has done this in the past and volunteered to check benches and do necessary maintenance.
- "No parking on Grass" signs: Lori volunteered to install signs as she did last year.
- Stone bench: Suzie will contact Bill Tuthill about moving the bench to a different location on the Common.

Protecting the Common: Discussed issue of parking/driving on Common.

Communications/Correspondence: none

Community Outreach:

- Will plan to use Front Porch Forum to request volunteers and input as needed.
- Community members are welcome to make suggestions using our email account: westfordcommoncommittee@gmail.com

Meeting adjourned: 11:05