

TOWN OF WESTFORD
DEVELOPMENT REVIEW BOARD MINUTES
Minutes for May 12, 2025
Approved on July 14, 2025.

Board Members Present: Matt Wamsganz (Chair), Peter Armata, Bill Cleary, Francois Ross (Vice Chair), Jesse Labreque

Board Members Absent: Dennis Angiono, Andrew Collier

Also Present: Harmony Cism (DRB Coordinator, Zoning Administrator), Max Tyler (DRB Alternate), Callie Hamdy (Minute Clerk), Anna Pigeon, Ann Pigeon, Joan Farmer

The meeting began at 7:00 pm

AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

FINAL PLAT PUBLIC HEARING -

Applicant: Anna Pigeon

Property Location: Ann Pigeon Property – Old Number 11 Road (approx. 23.22 acres)

Zoning Districts: Rural 10

This proposal is a request for final plat approval of a 2-lot minor subdivision.

M. Wamsganz went over the staff report.

F. Ross noticed that on the wastewater plan they had a well shield and a mound system. He wasn't sure if those lines should intersect, but they do on the plan. He feels there needs to be some consideration given to this, although the DRB does not have jurisdiction over wastewater. The State had already provided Anna a wastewater permit.

The applicant had nothing further to add. There were no concerns or comments from the public.

J. Labreque Motioned to close the hearing. **F. Ross** seconded. Motion passed 5-0.

CITIZENS TO BE HEARD, ANNOUNCEMENTS & OTHER BUSINESS

There were no citizens to be heard, announcements, or other business.

RULES OF PROCEDURE

The board discussed the rules of procedure and considered requiring applicants to be there in person with the exception of out of state applicants. **B. Cleary** thought Zoom had become very prevalent, for better or worse. The board discussed instead of requiring applicants to be in person, to recommend or suggest.

The board looked at the current rules of procedure. There had been some changes. **H. Cism** had the town attorney review it and went over the changes. **B. Cleary** motioned to approve the Rules of Procedure. **J. Labreque** Seconded. Motion passed 5-0.

MINUTES

F. Ross motion to approve the minutes from March 24th as approved. **J. Labreque** seconded. Motion passed 4-0. **B. Cleary** abstained due to absence from the 3/24/25 meeting.

Adjourned 7:27 p.m.

Submitted by,
Harmony Cism, DRB Coordinator

Callie Hamdy, Minute Clerk