

WESTFORD CEMETERY COMMISSION

Special Meeting

October 7, 2025

WHS Building – 10 Common Rd

9:00 AM

AGENDA:

(Please note: agenda is subject to change)

- 1) Review Meeting Minutes from May 28, 2025 Meeting
- 2) Financial Overview
- 3) Correspondence
- 4) Review of Activity over the past year [FY24-25]
 - a) July 1, 2024 - June 30, 2025
 - Cleaning/Restoration
 - Burials
 - Lots Sold
 - Mowing ~ \$5,000 for FY2024 – 25 mowing
 - Flags-
- 5) Activity since July 1, 2025 - Present Fiscal Year [FY25-26]
 - Cleaning/Restoration
 - Burials
 - Lots Sold
 - Mowing – in process- \$5,333 per year for 3 year – last year of contract
 - Other Expenses-
- 6) FY 26-27 Budget Planning
 - Mowing – New Contract & bidding process
 - Flags
 - Cleaning
 - Miscellaneous -
- 7) Future Cemetery restoration and projects
- 8) Cemetery trees
- 9) Other Business