

WESTFORD CEMETERY COMMISSION

Special Meeting

October 7, 2025

WHS Building – 10 Common Rd

9:00 AM

AGENDA:

- 1) Changes to the Agenda
- 2) Review Meeting Minutes from May 28, 2025 Meeting
 - a) Minutes approved as printed.
- 3) Correspondence
 - a) Do we offer green Burials? Have had this discussion in the past and policy is NOT to allow green burials. One located in Waitsfield, Vt. Forest Cemetery. One in North Hero.
 - b) Weaver Lot – Pleasant View. Daughter of Edgar Grow purchased 3 lots - 1987. 2 cremations already there but where are the cremations? Reverend buried in left lot with Iron cross but where is Beverly (spouse) buried. Recommendation is to put the gravestone at head and center of 2 lots on left. (The south lot is available for another burial).
 - c) Osgood Hill cemetery had a trailer next to it on left of cemetery. The people that purchased the Trailer lot want to put in a pool – next to cemetery. We have no objections.
 - d) Hall – 5 lots in Pleasant View – purchased in 1953 - 1956 (\$8/lot).
 - e) Rogers 6 lots in Brookside – Glenn to follow up with Betty Rogers
 - f) Allen's lot – One Cremation could be placed behind the Allen Gravestone.

4) Financial overview

| | |
|----------------|----------------------|
| Community Bank | Checking: \$1,951.04 |
| (Ave. amts) | Savings \$7,307.06 |

Perpetual care S/A – \$2,569.06

| | | |
|--------------|--------------------------------|---------------|
| Edward Jones | Bank of America J. Grow Acct. | \$4,000 4% |
| (Ave. Amts) | First FINL Bk. Cincinnati, NC | \$25,000 4.2% |
| | Morgan Stanley Bk. (Brookside) | \$20,000 3.8% |

We need new signatures (As Tommy is new Town Admin.)

5) Review of Activity over the past year [FY24-25]

a) July 1, 2024 - June 30, 2025

- Cleaning/Restoration \$3,000 spent (Brookside/Cloverdale)
- Burials – Pleasant View- Combs, Tuure & Kimball, Pam & Steve Spiller
 - Cloverdale – Hobart
 - Brookside – Monague
 - Plains – J. Gay
- Lots Sold
 - Brookside – Hibbs (2 lots)
 - Osgood Hill – Gwozdz (1 lot)
- Mowing ~ \$5,360 for FY2024 – 25 mowing
- Flags- 144 flags \$252.00
- New Checks \$16.95
- Tree Removal – Cloverdale \$6,000.00, Brookside \$8,100

6) Activity since July 1, 2025 - Present Fiscal Year [FY25-26]

- Cleaning/Restoration/miscellaneous \$5,000
- Burials:
 - Frank/Elizabeth Smith, Maurice Rathburn – Pleasant View;
 - Dave Tilton, Lillian Teddlie – Brookside
- Lots Sold 2 lots sold.
- Mowing – in process- \$5,333 per year for 3 year – last year of contract
- Other Expenses-

7) FY 26-27 Budget Planning

- Mowing – New Contract & bidding process \$7,000
- Flags - \$300
- Cleaning/Repair \$4,500
- Miscellaneous - \$ 500
- Recommend asking town for \$9,000 for 2026-2027 fiscal year. Moved/approved.

- 8) Future Cemetery restoration and projects
 - a) Continue with cleaning at Brookside
- 9) Cemetery trees - Richardson cemetery trees need to be removed. Spring work session. Back line at Brookside needs cleaning up.
- 10) Other Business – Replace some stones (Flat markers), Veterans marker at head of common.

Adjourned 1040 am
Respectfully submitted,

Glenn Rogers - Secretary