



**SELECTBOARD MEETING  
TOWN OFFICE & ZOOM  
OCTOBER 9th, 2025, 6:15 P.M.**

<https://us02web.zoom.us/j/89394132350?pwd=FDaQST9rNC8CSpZNHTwoumhKvnqUWs.1>

Meeting ID: 893 9413 2350 - Passcode: 7tu4TW

OR dial +1 646 558 8656 – Meeting ID: 893 9413 2350 – Passcode: 341753

*Please note that agenda times are approximate and are subject to change.*

**AGENDA**

1. **CALL TO ORDER**
  - a. (6:15) – Roll Call
  - b. (6:20) – Changes to the agenda
2. **(6:25) – PUBLIC COMMENT** (Items not on the agenda)
3. **(6:30) – MINUTES: September 25<sup>th</sup>, 2025** (Review and Approve)
4. **(6:40) – CCRPC UPDATE (Ben Bornstein)**
5. **HIGHWAY DEPARTMENT**
  - a. (6:50) – Review Road Schedule
  - b. (6:55) – Review FY’25 Highway budget status report
6. **DISCUSSION**
  - a. (7:00) – Common Hall Budget Request
  - b. (7:15) – Conservation Commission Budget Request
  - c. (7:30) – Hardware Lifecycle (VTC Tech)
  - d. (7:35) – Fall Trail Closures
  - e. (7:40) – Beaver Deceiver Agreement
  - f. (7:50) – Safety/Liability of 1705 Property
7. **TREASURER**
  - a. (8:00) – Review FY’25 General Fund budget status report
  - b. (8:05) – Review and approve accounts payable and payroll warrants
8. **(8:10) – CORRESPONDENCE**
  - a. Covey Rd/Old #11 Rd 3 Way Stop
  - b. O&D Transportation Program
  - c. New Library Director
  - d. Milton Town Forest
  - e. Brookside Pigs
  - f. Metal Detector Question
9. **COMMUNICATION**
10. **ADJOURN**

***The next regular Selectboard Meeting will be held on October 23, 2025.***

Disclaimer: If a quorum of the Board is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation. Therefore, in person attendance is recommended. The Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are unwell. Any individual who believes that they need reasonable accommodation may submit a request to the Town Administrator. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.

**SELECTBOARD MEETING  
SEPTEMBER 25 2025  
Draft Minutes**

Present:	Pat Haller Julia Andrews Deb Jorschick Casey Mathieu Nick Nichols	Greg Barrows Tommy O'Connor Callie Hamdy Sean Cushing
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Guests: Dick Lavallee, Kim Guidry, Ira Allen, Lori Johnson, Ben Bornstein, Kirstin Tyler, Harmony Cism, Carol Winfield, Barb Peck, Maura O'Brien, Charlie Baker, Jim and Kati Anderson, Max Tyler, Elias Rosenblatt, Bree Drapa,

The meeting was called to order at 6:15 p.m. The meeting was held in person and via Zoom.

**CHANGES TO THE AGENDA**  
Add Zoning Permit Approval

**PUBLIC COMMENT**

Carol Winfield asked if they were going to make a decision on if they were moving forward on the beaver deceivers. Casey asked if Carol wanted to know tonight or at a later date. Carol wanted to know tonight. Julia noted that the board needs to discuss the terms of the contract which is something that needs to be done in executive session.

**MINUTES**

Deb motioned to accept the September 11, 2025 minutes as amended. Julia seconded. Motion passed 5-0.

**CCRPC UPDATE**

**Ben Bornstein**, CCRPC Representative, was present. Program working with Library needs to use those funds in the next 4-5 months or else lose the funds.

**ERRORS & OMISSIONS**

Terri Sabens, Town Lister, had found an error on 1705 in the Grand List where the name had not been changed over to the Town. That change had been made and the Errors & Omissions required the board to sign off on them.

**ZONING PERMIT APPROVAL**

Harmony Cism, Zoning Administrator, was present. The Conservation Commission had applied for a conditional use permit with the Developmental Review Board (DRB) for their new bridge on Misty Meadows. The Selectboard need to approve the waiver of the fees. Casey motioned to approve. Pat seconded. Motion passed 5-0. Kirstin Tyler from the Westford Conservation Commission was present. She commented that the waiving of the fees they'd done it previously before. She asked if it was possible to make some sort of motion or new rule that waives the fees for the internal organizations of the town. Pat motioned to change the permitting fee schedule that if the applicant is both the receiver and applicant than the fees should be waived. Julia noted that the ability to do this depends on state statute. Tommy will investigate that.

## **ROAD SCHEDULE**

Sean Cushing, Road Foreman, was present and went over the Road Schedule from September 12, 2025 to September 25, 2025.

## **BILL COOK RD/UNDERHILL TOWN REIMBURSEMENT**

Casey had been approached by the Road Foreman from Underhill. They take care of this road for us in the winter and has done so for decades since our section is so small in length. He would like to be compensated for that work in some way to offset the material they are using. Julia moved to grant permission to the Road Foreman to have a discussion with Underhill about some sort of compensation for their work on Bill Cook Road. Deb seconded. Motion passed 5-0.

## **REVIEW FY'25 HIGHWAY BUDGET STATUS REPORT**

G. Barrows, Treasurer, went over the FY'25 Highway Budget Status Report.

## **CCRPC ANNUAL REPORT**

Charlie Baker, CCRPC, was present. He went over the CCRPC Annual Report. He discussed Westford's current projects with stop sign studies and other traffic calming related measures. Regionally they are working on housing, transportation, the CUD, and clean water. Nick had questions about the transportation program for elderly and disabled adults. Compared to the other rural towns in Chittenden County does Charlie feel that Westford residents don't take advantage of that as much as it could be? Charlie notes that each town has different rules about what they're willing to pay for so it's highly variable from town to town. He notes that transportation costs have increased so there is more demand on such services but cannot speak to Westford in particular. For some towns it's been a significant cost increase however. Pat talked about potential public forums for the 1705 Project and wondered if CCRPC could help with that planning process. They could. Julia shouted out Ben Bornstein for being such a great representative to the CCRPC. His involvement has allowed the board greater information and knowledge.

## **OFFICE WINDOWS UPGRADE/COMPUTER REPLACEMENT**

Microsoft is sunsetting its Windows 10 Operating System and the town computers need to be upgraded to Windows 11. Not all the computers used in the office are compatible with Windows 11 due to their age and will need replacement. VTC Tech, who does IT for the Town, is quoting \$1050.00 for the upgrade and computer replacement.

## **ETHICS TRAINING REMINDER**

Maria Barden, the Town's Ethics Liaison, wanted to remind those in town positions (employees and board members applicable) that require the State Ethics Training, that the deadline is coming up. The State recently extended the deadline to September 30<sup>th</sup>. Additionally, some board members, for which the training was applicable, had recently told her they felt the training was not necessary to take when the State Ethics Committee is understaffed and no longer taking questions from the town liaisons. They'd asked Maria what the repercussions were for somebody that doesn't take the training. VLCT had provided clarity to those questions. While the law requiring the ethics training does not include an explicit penalty for not taking the training it is still statutorily required for the applicable parties. VLCT also said that failure to comply would likely constitute grounds for removal of that members for cause by the Selectboard, may

subject that member to a writ of mandamus in court to compel them to faithfully perform their statutorily required duties, and could constitute grounds for challenging a decision rendered by the board of which they are a member.

### **TRAIL MAINTENANCE AND USE DISCUSSION**

Pat Haller updated the group on the Trail Maintenance policy. This is a collaborative policy between the town and the land owners for which trails go across. Wendy Doane, a previous Selectboard member had been crucial in getting this off the ground and continues to be involved. He noted this is not the meeting to ratify the use policy. He'd like feedback from the board on how they feel about this version. There were some changes that Pat thought were perhaps better suited to being amendments to existing ordinances such as the Trail Use ordinance and the Dog Ordinance. This would ensure that the items discussed in the Trail Maintenance policy align with what we also have in our other potentially applicable policies.

Something that one landowner wanted was the limitation of use and/or closure of use of those trails during hunting season. That would be from October 1<sup>st</sup> through about December 15<sup>th</sup>. Julia didn't think that was a big deal but noted that every day of the calendar year is a hunting season and doesn't want to be in the position as a board to be continually updating based on landowner preferences. The previous Selectboard had similar concerns, Greg Barrows asked if the State obligate what happens when? So then basically we're talking about going by what the State says correct? That was true.

Barb Peck was present. She commented that State of Vermont, everybody should refresh themselves on hunting season. She thinks Westford has to be extremely careful about trying to police hunting season. Weather hunters do or do not want hunters on their property it's going to happen unless Westford has a way to police and enforce. She doesn't think the town should be talking about that unless the town has a way to enforce. Her question is how are we going to police this? It's impossible in her view. Pat clarified that this would close the trail for public trail use during hunting season. She didn't think that was legal however. Westford needs to know if they can close the trail during hunting season bc it doesn't even matter the reason. Pat noted that legally we are allowed to close a trail. Julia noted that if we are going to create an ordinance it will be going through the lawyer anyways. Anybody hunting on land that are not welcome would be enforced through the state game management.

Jim and Kati Anderson were present. They just clarified that the statute does state trails can be closed for various reasons including hunting season. The way they would prevent people from being on their land legally is by posting the land. Carol Winfield asked, for clarification, they're talking about a few trails the landowners have expressed concern, not all trails? Pat noted the guidelines are "Trails that are not on public owned property". Carol asked if there are a few landowners who have expressed concerns and would prefer those trails closed during that season does that include all the non public land trails or only specific ones? Pat's opinion is that it would be hard to manage the individual trails and would be easier to say those trails are all closed. Carol thinks it seems almost three months of the year the trail cannot be used by hikers, especially in the fall foliage season. We close some trails for mud season, but we don't close all trails. Pat agreed, it is a choice the board needs to make. He'd also heard from a resident that during hunting season someone had shot a bear, several shots were fire, not knowing if the bear went down and the trail was still open so there was some inherent danger there.

Ben Bornstein. He's concerned because there has been talk of closing Goodrich Trail when it is the subject of three final court decisions/court orders that allow him access to his property via the trail for all purposes and uses. That has been upheld and affirmed by the Westford Selectboard previously. He thinks closing the trails is a slippery slope. Even to say its closed for a small period of time is unacceptable as he has legal access. If the town were to close the trail they would be in violation of the law. Pat commented that the trails would close to the public, the property owners would still have right to use the trail that's on their property. Ben noted that Goodrich doesn't run across his property. It is used as a right of way access to the property on both sides of Goodrich Trail.

Jim Anderson was present. He commented on Barb's previous comment regarding hunting. He thinks that people need to think about all the landowners and purchase their property to go hunting put a lot of work into it. He feels having the easement/trail can a large affect on peoples property and to have a period of time where they're not burdened by the public would be nice.

Barb Peck was present. There are a lot of times of the year where there are access on trails and not access on trails depending on muddy conditions. When it comes to hunting season unless you have the property posted the proper way people can enter your property from many different directions. She feels Westford needs to be careful, whose going to police this? The State or Westford? She doesn't think Westford should be the police.

Callie Hamdy, Town Clerk, expressed concern on how trails would be indicated as closed. Due to access needs, such as those with atv use and legal court orders, some trails cannot be closed with boulders or with lines across the entrance because of this. Kirstin noted that they use signs on removable stakes on the school trails and that's been useful. The construction of more kiosks on trails that don't have them would also be helpful. Barb did not want to see Westford restrict recreational activities due to certain peoples dislike of certain activities. She doesn't want us to become a town that polices everything certain people or certain groups don't like. We have to all live together and have to all be cognizant of the fact of what one person might like to do might not be what somebody else likes to do and allow that in a way that doesn't divide us.

#### **1705 UPDATE**

The Preservation Trust of Vermont (PTV) Technical Assistance Survey of 1705 had been completed. The survey is written as if a resident might buy the property and describes the Pigeon House and garage located on 1705. In particular they note that the house is of the Greek Revival style, likely built in 1850, although the inclusion of a bake oven and basement kitchen as seen in the Pigeon house is unusual for this late in the time period of build. The fieldstone foundation is lined with brick with the exception of a portion where a wood framed wall was exposed. The north foundation has been reinforced with concrete as have other threatened sections testifying to the poor drainage on the clay soil throughout Westford.

Maintenance that needs to be done include: grading the ground at the rear of the house for better drainage, straightening the back wall, installation of perimeter drainage, straitening of basement walls, gutter installation along rear eaves, rebuilding the rear-center wall, removing the wooden deck, jacking wooden post and partition walls from the dirt to prevent rot, re-lay

brick front steps in mortar (or replace entirely), replace roof (within 10 years) to standing seam, re-clapboard and trim rear wall.

PTV estimates the costs as follows. Foundation and drainage: \$80-90,000. Framing: \$35-50,000. This would just apply to making the building livable and does not address items such as if the electrical needs to be replaced and what would be required if we wished to use it as a commercial building.

Pat's view is that the close to \$300,000 is a great informational point we have and needed. The next piece of information we should ask for is our architect, asking them to consider what it would take to make the building an office space what the cost would be. We're trying to get to a point where the board can discuss with the public the constraints the town has on the property that could lead to further discussion by the public what their desires are for the property. If we were to keep the building as is if it could be used for office space. Unless we forego the wastewater capacity we can't sell it. If we sell it it leaves us out of our wastewater capacity we so desperately need. If we were to fit it as a commercial office building they might suggest we aren't talking about the second floor because we'd have to install an elevator. Bare bones if some personnel were shifted what would it take to make it up to snuff. Commercial building energy standard, electrical code, ada, etc. Pat wanted to direct Tommy to ask Weiman and Lamphere for what we're asking for and if that's out of their scope go from there. Nick asked if we had a pile of money for this or would be have to seek out grants? That was a question that needed to be answered.

Max Tyler, Planning Commission Chair, was present. He echoed Pat's comments, his first question would be what about electrical, heating, etc. His second point is irrespective of his own opinion on the need for a new town office, how confident are we that the community thinks one of the reasons we bought the property is for that purpose? Casey stated not necessarily at this point. We did have a public forum in 1705 and the potential for new office space was one of the reasons stated by the Selectboard at the time for purchasing the property aside from the Wastewater capacity. The cost of what it'll take is needed to properly inform the public before any survey can be done. Casey agreed, he thinks we're still in the informational stage prior to public outreach, but that the issue with the building is its potential hazard. So do they do something with the building now or do they use this information and do something when they do the outreach. Max noted that he's in agreement and also 100% in support of it not being useful for these questions to come up without a cost estimate. He does think we need to be careful to consider if people have other ideas of what the property could be used for other than a town office.

Carol Winfield was present. She thinks a next step getting the numbers would be great. To have an estimate for fitting it as an office is going to be similar in her opinion if we were fitting it for some other purpose. She asked if they gave any ideas to grant availability? She thought we should start looking into that asap. Than if it ends up being torn down at least there will be some ground work done so that we can at least say we tried to save it.

## **REVIEW FY'25 GENERAL FUND BUDGET STATUS REPORT**

G. Barrows, Treasurer, went over the FY'25 General Fund Budget Status Report.

## **REVIEW & APPROVE ACCOUNTS PAYABLE & PAYROLL WARRANTS**

The Selectboard reviewed and approved the accounts payable and payroll warrants.

## **CORRESPONDENCE**

### **Veteran Banners**

Tommy met with Green Mountain Power. They would work with Tommy to sign the license. The brackets and banner were then approved by Green Mountain Power. We should have a policy/ordinance for the hanging of banners. Julia: most of the town is GMP but some is VEC. When we develop the policy, Pat suggested that banners be restricted to the poles around the Common.

They also received the Sheriffs Report and emails with Carol Winfield about the beaver deceivers.

Dick Lavallee asked for any updates on the Covered Bridge repairs? Tommy explained it's one of their topics they'll be discussing in executive session.

## **COMMUNICATION**

## **EXECUTIVE SESSION**

Casey moved to enter executive session as premature knowledge of the topics discussed could put the town at a disadvantage. Julia seconded.

Casey moved to enter executive session for current contracts and current personnel issues. Tommy O'Connor, Town Administrator, was invited. Nick seconded. Motion passed 5-0.

## **ADJOURN**

The meeting adjourned at 8:53 p.m.

Respectfully Submitted,

Casey Mathieu  
Selectboard Chair

Callie Hamdy  
Minute Clerk



21 Brookside Rd  
PO Box 53  
Westford, VT 05494  
[info@westfordcommonhall.org](mailto:info@westfordcommonhall.org)  
<http://westfordcommonhall.org>

October 3, 2025

Dear Westford Selectboard Members:

The Board of Directors of the Westford Common Hall (WCH) appreciates the opportunity to present a request for FY 2026 funds to help maintain building operations. Below, please find our annual request, an update of the successes we've achieved, and our financial needs.

To continue to maintain the WCH building and cover operating expenses in support of *our mission to be a gathering place for connecting, sharing, celebrating, and growing community spirit*, we seek financial support from diverse sources. This includes events, grants, and an allocation from the Town of Westford. For FY 2026, we are requesting that **\$4,500** of the town budget be authorized to support Westford Common Hall.

In 2025, we continued to open our doors to the community in desirable and respectful ways. The WCH hosts weekly, monthly, and annual offerings on a free will donation basis, including:

- The Westford Music Series and backup site for the Summer Concert Series
- The Westford Food Shelf
- Westford 4H
- Bone Builders (by the AmeriCorps Seniors and United Way of Northwest VT)
- Westford Recreation (Winterfest, and will provide refreshments at the fall Turkey Trot)
- Collaboration with the Brick Meeting House for special events
- A Select Board Public Meeting
- A Community Conversation with the Westford/Essex House Delegation
- The first-ever Westford Pride event Pink Pony Club Dance
- The "Love Notes" Art Gallery (a community-engaged, artistic show of support for LGBTQ youth)
- Film Night

Events and activities held this year that provide modest financial support to WCH include:

- Yogalates (by our very own Westford based Erin Menut, Sunnywood Wellness)
- Life celebrations such as birthday parties, bridal showers, baby showers, and memorials
- 4th of July hotdog sale
- The popular biannual Westford Garden Tour

Ongoing expenses:

Utilities, septic pumping, and grounds maintenance make up the bulk of our monthly budget. In addition to pumping the septic holding tank multiple times per year (approximately \$1500 annually), we provide an ADA port-o-let for large events (\$200 for one month of use).

Building capital expenses:

Mission: To offer a gathering space for diverse communities to connect, share and celebrate.  
Vision: To be a landmark assembly space in Westford committed to growing community spirit.



**WESTFORD CONSERVATION COMMISSION**  
**Budget Proposal 2026-2027**

The Conservation Commission requests to remain at the budgeted amount of \$2,500.00 for the next fiscal year. ARPA funding and awarded grants have supplemented our budget so that we have been able to accomplish both large and small projects in the 23-24 and 24-25 fiscal years. Additionally, the forensic work on the historic accounts has enabled us to have a small reserve for actual land conservation, should that opportunity present itself.

Looking ahead, we feel the Selectboard should keep in mind that maintenance on the trails that run through private lands has been paused and thus the trails are in a state of neglect. When an agreement with the Selectboard and landowners is reached regarding maintenance, we anticipate that remedial work will be significant and may require renting or purchasing equipment and potentially hiring contractors for some of the work.



About This Report

This is an overview of known server and workstation hardware for Town of Westford. A detailed breakdown starts on page 2. The sample evergreen report appearing on the last page is for discussion purposes only, and doesn't represent an actual quote. Please contact us with any questions and we would be pleased to discuss this report in further detail.

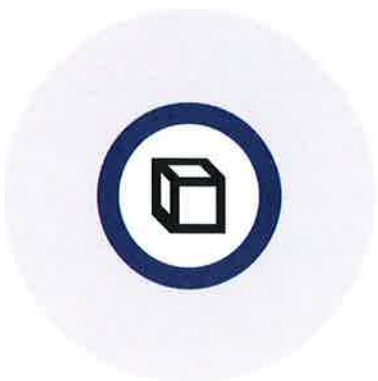
Replacement status:	Operating System:
<div>5 Supported</div> <div>No action required</div>	<div>4 OS supported</div> <div>Within support period</div>
<div>3 Due soon</div> <div>Due date within 365 days</div>	<div>9 OS ending soon</div> <div>Update recommended</div>
<div>4 Overdue</div> <div>Action required</div>	
<div>1 Unknown</div> <div>Under review or unknown</div>	

12  
Workstations
















Replacement status:
<div>5 Supported</div>
<div>3 Due soon</div>
<div>4 Overdue</div>
Operating System:
<div>3 OS supported</div>
<div>9 OS ending soon</div>

1  
Virtual Machines




Operating System:
<div>1 OS supported</div>

Workstation	User	Make	Serial	Model	OS	Age	Purchased	Expires	
LT-TOW06	HCism	Dell	7VWB954	Latitude 3550	Windows 11 24H2	1	10/18/2024	10/19/2027	
DT-TOW10	mjfeatherstone	Dell	BVT32N3	OptiPlex 3090 Micro	Windows 10 22H2	3.4	04/28/2022	04/30/2025	
DT-TOW09	JRoberts	Dell	9RQ32N3	OptiPlex 3090 Micro	Windows 10 22H2	3.4	04/28/2022	04/30/2025	
LT-TOW04	tsabens	Dell	7L9GHL3	Latitude 5520	Windows 10 22H2	3.4	04/28/2022	04/30/2025	
LT-TOW05	zoomuser	Dell	9Z9GHL3	Latitude 5520	Windows 11 23H2	3.4	04/28/2022	04/30/2025	
LT-TOW03	toconnor	Dell	14332B3	Latitude 5520	Windows 11 24H2	4.2	07/26/2021	07/28/2024	
DT-TOW08	mbarden	Dell	JWSPTD3	OptiPlex 7070 Ultra Desktop	Windows 10 22H2	4.2	07/05/2021	07/06/2025	
DT-ToW07	hcism	Dell	48ZKKD3	OptiPlex 7070 Ultra Desktop	Windows 10 22H2	4.4	05/11/2021	05/12/2025	
LT-TOW01	chamdy	Dell	70CLLT2	Latitude 3500	Windows 10 22H2	6.1	08/21/2019	08/24/2024	
DT-TOW03	gbarrows	Dell	9TBKPY2	OptiPlex 7460 All In One	Windows 11 24H2	6.1	08/22/2019	08/23/2024	
DT-TOW06	chamdy	Dell	9TBLPY2	OptiPlex 7460 All In One	Windows 10 22H2	6.1	08/22/2019	08/23/2024	
DT-TOW02	General User	Dell	8XC3B02	OptiPlex 7440 AIO	Windows 10 22H2	9.4	04/25/2016	04/29/2021	

Virtual Machines	User	Make	Model	OS	
TWAD	dmlm	Microsoft	Virtual Machine	Server 2016	

# Sample Evergreen/Replacement Budget

This table provides an idea of a sample replacement budget spread over four quarters for devices which are overdue or are due within the next 365 days.

Due soon/Overdue	Q1	Q2	Q3	Q4	Total
<div><div></div><div>Workstations \$1,500/ea</div></div> <div>2</div>	<div>2</div>	<div>2</div>	<div>2</div>	<div>1</div>	<div>7</div>
Budget Amount	\$3,000	\$3,000	\$3,000	\$1,500	\$10,500

## The Hidden Cost of Old Hardware

The true cost of slow systems can be surprisingly high for any business. Slow workstations are estimated to drop productivity by 2.75% (13 minutes per day, or 5.5 days per year). The problem is exacerbated with server equipment, which can dramatically affect a large number of users in parallel. As a result, the 1-year ROI for replacement of old systems is often 5X to 10X. We would be happy to discuss with you how best to plan your evergreen/replacement budget.



www.ProtectOurWildlifeVT.org

## MEMO OF UNDERSTANDING

This agreement is between Protect Our Wildlife, Vermont (POWVT), a non-profit corporation, and The Town of Westford, VT (Recipient Party). This agreement will start on and end 3 years after installation of the device(s) referenced below or after the legal transfer of the property from Recipient Party to a third party, whichever comes first.

POWVT agrees to pay for the installation of a Beaver Deceiver™ at the property located at **Old # 11 Road, Schultz Pond, Westford, VT** owned by the Recipient Party. Payment of the amount of \$4,000 set forth herein will be made by POWVT directly to Beaver Deceivers.™


In consideration for payment as set forth herein by POWVT, Recipient Party agrees to the following conditions for the term of this agreement:

### Recipient Party Agrees to:

- Maintain the device as per the instructions provided by Beaver Deceivers™, including but not limited to raking out debris
- Notify Beaver Deceivers™ immediately if the device is not working or requires maintenance
- No dismantling of the device is allowed, and no beavers may be killed at the Schultz Pond location, without first consulting with Beaver Deceivers™ for corrective non-lethal methods unless under circumstances where there's an imminent threat to town or private property. If there is damage due to the failure of the Beaver Deceivers™, that is not due neglect or proper maintenance, this agreement is null and void.

A willful violation of any term or condition of this agreement entitles POWVT to a full refund by the Recipient Party of the payment set forth herein.

This agreement shall be construed and enforced for all purposes pursuant to the laws of the State of Vermont.

By:   
Brenna Galdenzi, President  
Date: September 30 2025

By: \_\_\_\_\_  
Print name: \_\_\_\_\_  
Date: \_\_\_\_\_

## Tommy O'Connor

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**From:** Suzanne Kearns <spkearns49@gmail.com>  
**Sent:** Wednesday, September 24, 2025 8:55 PM  
**To:** TownAdmin  
**Subject:** Re: Selectboard Meeting

A number of months ago I inquired if it might be possible to make the intersection of Covey road and Old #11 a 3 way stop

I live on Covey road and have had some very dangerous experiences pulling on to old #11. Cars come over the top of the hill at pretty high speeds.

Also the school bus pulls out of Covey road heading up the hill, it's a concern about cars coming over the hill to the intersection.

I do not think it should be a 4 way stop, if you are coming up to the intersection, in winter, and needed to stop I question if there might be times that you could have enough traction to get started.

## Tommy O'Connor

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**From:** TownAdmin  
**Sent:** Monday, September 29, 2025 8:40 AM  
**To:** Tommy O'Connor  
**Subject:** FW: Westford O&D Transportation Program

**From:** Marshall Distel <mdistel@ccrpcvt.org>  
**Sent:** Friday, September 26, 2025 2:52 PM  
**To:** TownAdmin <townadmin@westfordvt.us>  
**Subject:** Westford O&D Transportation Program

Good afternoon, Tommy.

After presenting at the Westford Selectboard meeting last night, Charlie Baker informed me that there may be some questions that I can help answer with regards to the Older Adults and Persons with Disabilities (O&D) Transportation Program.

The CCRPC collaborates with GMT and SSTA to support this service in our region. CCRPC maintains a webpage with some introductory information about the program, which can be found here: <https://www.ccrpcvt.org/about-us/committees/chittenden-county-elders-and-persons-with-disabilities-ed-transportation-committee/>

In Westford, [Age Well](#) serves as the fiscal partner and pays local match to GMT to support trips that originate within the town. Age Well has set the following trip parameters for Westford residents: Up to 6 round trips per month for medical-related trips and up to 3 unrestricted round trips per month for other trips (social/personal, grocery shopping, etc).

Please let me know what other questions you may have about the program.

Best regards,

Marshall

**Marshall Distel**  
*Senior Transportation Planner*  
*Chittenden County Regional Planning Commission*  
110 West Canal Street, Suite 202  
Winooski, VT 05404  
Office: (802) 861-0122  
[www.ccrpcvt.org](http://www.ccrpcvt.org)



**CHITTENDEN COUNTY RPC**  
*Communities Planning Together*

## Tommy O'Connor

---

**From:** Helen Sterling <pmvarvks1959@gmail.com>  
**Sent:** Tuesday, September 30, 2025 8:51 AM  
**To:** selectboard  
**Cc:** Tommy O'Connor; Marianne Bassford; Patricia Hechmer; Becky Roy; Cross Kelsi  
**Subject:** Selection of Library Director Position

Selectboard Members,

The Westford Public Library Trustees are pleased to announce the appointment of Ms. Margaret "Maggie" Kabbeko as the new Library Director, effective October 13, 2025.

Following an extensive review process, interview and reference checks, the Trustees selected Ms. Kabbeko for her broad professional background, which includes library leadership roles across multiple states and a Master's degree in Library Science. Her depth of experience and dedication to the profession make her an outstanding choice to lead the Westford Public Library.

We invite the community to join us in welcoming Ms. Kabbeko to Westford. A date for a community gathering will be announced at a later date, providing an opportunity to meet Ms. Kabbeko and learn more about her vision for the library.

Sincerely,

Helen Sterling

Westford Public Library Trustee Chair



## Tommy O'Connor

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**From:** tara pereira <sweetsciencevt@gmail.com>  
**Sent:** Tuesday, September 30, 2025 2:02 PM  
**To:** selectboard  
**Subject:** I had a very strange morning....

Hello All,

This morning, I went for a hike in the Milton Town Forest. As I was walking back to the parking lot, two women warned me about a creepy naked man in his parked car. As I walked out of the woods, the very naked guy was there, but out of his parked car. When I got home, I called the Milton Police Dept. I was told this individual was known for being naked in various public places, and there was nothing the police could do about it. They said that town ordinances with fines can be a deterrent. Evidently, St. Albans passed an ordinance, and he no longer goes there to hang out naked. Do we have an ordinance to prevent this from happening in Westford town forest parking lots or other public places? If we do not, perhaps we should.

Thanks for taking the time to read my email.

-Westford Resident

## Tommy O'Connor

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**From:** Town Clerk  
**Sent:** Tuesday, September 30, 2025 11:46 AM  
**To:** Kara von Behren  
**Cc:** selectboard; TownAdmin  
**Subject:** RE: Pig on Brookside Rd?

Hi Kara,

Thank you so much for the detailed email and photos. I'm sorry you, your parents, and the pig all had to experience this. I myself do not have the jurisdiction to address this so I am going to be cc-ing the Selectboard and Town Administrator and things can go from there. Our new (as of 2024) Livestock Ordinance was created to deal with the exact problems you describe and the nuisance created by this specific livestock owner is something the board and myself are all very aware of.

Livestock Ordinance: <https://westfordvt.us/wp-content/uploads/2024/08/Westford-Livestock-Ordinance-2024.pdf>

Thank you again for informing us, it's really appreciated as contact from residents is one of the ways we can receive detailed information about incidents like this one.

Selectboard & Tommy, please let me know if you have any questions or need clarification on the history of livestock issues on Brookside Road.

### **Callie Hamdy**

*Town Clerk – Westford, VT*  
802-878-4587  
<https://westfordvt.us/>

**From:** Kara von Behren <kmvonx@me.com>  
**Sent:** Tuesday, September 30, 2025 11:26 AM  
**To:** Town Clerk <townclerk@westfordvt.us>  
**Subject:** Pig on Brookside Rd?

I am emailing to express my concerns about the pig on Brookside Rd.

Last Thursday, the pig was out on the road around 5pm when I was traveling past, and it moved rapidly toward my car.

This Saturday morning, 9/25, the pig was outside my house at 226 Brookside Rd at 8:45. It circled my house, came up to my front door where it started to try to chew on the door, and then went to our compost heap and ate. I had to leave for an event so wasn't able to get anyone to come take the pig away. I tried to scare it, but it is quite large and I didn't want to get chased.

At 10am, I got word that the pig was now outside the property at 217 Brookside Rd, blocking the doorway for people entering for their reformer classes.

At 10:50 am, the pig was then on the other side of the building at 217 Brookside by the school entrance. It had

## **Maria Barden**

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**From:** Maria Barden  
**Sent:** Friday, October 3, 2025 11:38 AM  
**To:** selectboard; TownAdmin  
**Subject:** 1705 Property Questions

Hello all, I have two items that we're looking at adding to the agenda for this week's meeting. One will fall under discussion, and the other will fall under correspondence.

Discussion: The safety/liability of 1705: What are we allowing/not allowing for the property in its current state? In the past during events such as the fourth of July people have always used the property for parking, and some will pull out chairs and sit at the property during those events. Is this something we feel comfortable continuing to allow people to do. Are we allowing other access to the property?

Correspondence: Matt Jarvis stopped in the Office on Thursday 10/2, he said he had been talking with someone at the Historical Society, and they recommend he stop and ask if he could use his metal detector over at the 1705 now that the Town owns it. For safety and Liability reasons we told him it was something we would have to discuss with the Selectboard and get back to him about.

Thanks,

**Maria Barden**  
*Assistant Town Clerk/Admin.*  
802-878-4587  
Westford Vermont