



**SELECTBOARD MEETING
TOWN OFFICE & ZOOM
FEBRUARY 12, 2026, 6:15 P.M.**

<https://us02web.zoom.us/j/83574000385?pwd=Tvh8XBCUWOHkXDGPOG11J1KB3JB9Ba.1>

Meeting ID: 835 7400 0385 - Passcode: 8YYyvE

OR dial +1 646 931 3860 – Meeting ID: 835 7400 0385 – Passcode: 853935

Please note that agenda times are approximate and are subject to change.

AGENDA

1. CALL TO ORDER
 - a. (6:15) – Roll Call
 - b. (6:20) – Changes to the agenda
2. (6:25) – PUBLIC COMMENT (Items not on the agenda)
3. (6:30) – MINUTES: January 22, 2026 SB Meeting (Review and Approve)
4. (6:40) – CCRPC UPDATE (Ben Bornstein)
5. HIGHWAY DEPARTMENT
 - a. (6:50) – Review Road Schedule
 - b. (6:55) – Review FY’25 Highway budget status report
6. DISCUSSION
 - a. (7:05) – Town Meeting/Childcare
 - b. (7:10) – Childcare Tax Credit
 - c. (7:15) – No Open Appeals-Signature Page
 - d. (7:20) – Tier 1B
 - e. (7:40) – Westford-Milton Rd. Paving Discussion (continued)
7. TREASURER
 - a. (8:00) – Review FY’25 General Fund budget status report
 - b. (8:05) – Review and approve accounts payable and payroll warrants
 - c. (8:10) – Budget Forecast
8. (8:15) – CORRESPONDENCE
9. COMMUNICATION
10. ANTICIPATED EXECUTIVE SESSION-Legal
11. ADJOURN

The next regular Selectboard Meeting will be held on February 26th, 2026.

Disclaimer: If a quorum of the Board is attending in-person, the meeting will continue notwithstanding a disruption or disconnection in electronic participation. Therefore, in person attendance is recommended. The Vermont Department of Health recommends that each person decide if they want to take precautions, such as wearing a mask, based on their own personal level of risk. Please stay home if you are unwell. Any individual who believes that they need reasonable accommodation may submit a request to the Town Administrator. The Town will assess whether the request for reasonable accommodation is necessary to make the Town service, program, or activity available to an individual with a disability; whether there is an alternative accommodation which may provide an equivalent level of access and/or benefit; whether the requested reasonable accommodation would impose an undue financial or administrative burden; or whether the requested reasonable accommodation would require a fundamental alteration in the nature of the Town service, program or activity.

**SELECTBOARD MEETING
JANUARY 22, 2026
Draft Minutes**

Present: Pat Haller
Julia Andrews
Casey Mathieu
Nick Nichols
Deb Jorschick

Greg Barrows
Tommy O'Connor
Callie Hamdy

Guests: see attached.

The meeting was called to order at 6:16 p.m. The meeting was held in person and via Zoom.

CHANGES TO THE AGENDA

There were no changes to the agenda.

PUBLIC COMMENT

Dave Gauthier, Historical Society member, mentioned that the WHS needs a portalet near the skating rink as skaters are going behind the historical building.

Paul Birnholz was present. He was disturbed about the last meeting, especially regarding VAST. A question that had been raised about who authorized the trail to be placed. He was bothered because the question was asked and he felt there was no answer to it.

MINUTES

P. Haller moved to approve the January 8, 2026 minutes as amended. **J. Andrews** seconded. Motion passed 5-0.

CCRPC UPDATE

Ben Bornstein, CCRPC Representative, was present. He complimented Harmony Cism, Zoning Administrator, on her hard work on the UPWP applications which had been a significant undertaking. Ben has been attending meetings such as long range planning.

ROAD SCHEDULE

Sean Cushing, Road Foreman, was not present. **C. Mathieu** went over the Road Schedule from January 9, 2026 to January 22, 2026.

REVIEW FY'26 HIGHWAY BUDGET STATUS REPORT

G. Barrows, Treasurer, went over the FY'26 Highway Budget Status Report.

WESTFORD/MILTON ROAD PAVING BIDS

Five companies had put in a bid to pave Westford Milton Road. They were ECI, Hungerford Milton, J.A. McDonald, Pike Industries, and F.W. Whitcomb.

There had been some confusion in the RFP about engineering. The board had previously spoken with several of the bidders to clarify if they needed it or not.

C. Mathieu asked if there was anything the board should be aware of about the road. **T. O'Connor** pointed out that it was his first time going through the bid process as a Town Administrator and he thanked them for their patience.

DELINQUENT TAX COLLECTOR

Marge McIntosh had retired. The Selectboard can choose a new person for this role. **J. Andrews** moved to appoint Tommy O'Connor the Delinquent Tax Collector. **P. Haller** seconded. Motion passed 5-0.

TOWN ADMIN REPORT

T. O'Connor was present and gave the Town Administrator's Report. We have had several budget prep meetings. Tommy has continued to meet with other Town Administrators in the State.

VAST FOLLOW UP

The board had received a few emails from the public after the last meeting. **C. Mathieu** asked the other board members what next steps they wanted to take. How do we prevent something like this from happening again?

N. Nichols addressed that it sounds like something illegal occurred and we might have some information about that. Do we want to share that with law enforcement? **P. Haller** thinks we have talked about possibly bringing Winterfest and the Town's relationship to the festival up again later in the summer to discuss if they will support it.

J. Andrews personally struggles with the idea that the VAST trail is not happening because somebody took inappropriate action to stop it and did not work within the process of discussion and discovery that the board goes through with all their decision making. She would love to go back to VAST and see if they would reconsider because she does not like the way the board's hand was forced. It usurps their authority.

D. Jorschick agreed. Regarding Paul's public comment, they did take a vote on the trail as a board, and it was unanimous. The decision was made to work with VAST on this piece and then we had an individual decide they did not like it, and they took it upon themselves to interject and do something unlawful to stop the trail. She agreed we should revisit with VAST to mend the relationship. **J. Andrews** feels sad for Andy, he conducted himself very professionally and she feels regardless if the trail moves forward she wants to mend that relationship because she does not want him to feel that Westford is hostile towards VAST.

The board had already tried apologizing to VAST. In one of the emails that had been received, an involved individual had apologized to the board. **P. Haller** wondered if that person would be willing to work with who took the signs down and make an apology to VAST. Perhaps that will get VAST to change their mind. **C. Mathieu** would be happy to collaborate on a conversation between the parties. **J. Andrews** thinks making amends is preferable to punishment in this instance, so she would prefer to try to get the parties to apologize to VAST before getting the police involved. **D. Gauthier** suggested reaching out to Andy if he would come back after Winterfest is done because it looks like there will be plenty of snow coming.

Barb Peck was present. She asked who had authorized the VAST trail. Yes they voted to have the trail go through the Common, but they did not vote on where the trail would be. Who on the Selectboard talked to Tommy to meet with VAST? **C. Mathieu** explained that after the vote, Tommy, who works for the board, was picking up the pieces for the board when Andy came to stake the trail. At no time did the board have objection to this. **B. Peck** asked Tommy if anybody from the Selectboard talked to him after that meeting or did he take it upon himself as the administrator to talk to VAST? **T. O'Connor** noted that from Thursday to Sunday the initial stakes went up and then Tommy talked to Andy on Monday when he had come back. Andy's process was to look at clearance of the groomer. It was a pre-stake, and it was not a set in stone trail at this time, they were trying to stake out the best and safest trail for the grader and machines. He walked it with Pat and Andy, and they ended up moving some picnic tables out of the way. **B. Peck** repeated her question. **T. O'Connor** noted that the Selectboard had given him directions to work with Andy.

Rebecca Davanon was present. She wanted to apologize when she made her public comment last meeting for use of the term "extortion." When she spoke she felt that in her personal sentiment it seemed like the correct word, but that was incorrect for the public discussion. She does not feel she gave the discussion the right tone by doing so. She also was unaware of all the different things that had happened, especially the nuance coming from the emails to the Selectboard. Had she known everything she would have refrained. Going forward she would like if the board could clarify in the event of Winterfest where there is a person who is not a part of town but is organizing and receiving a donation from the town, is that person subject to the Westford Personnel Policy? What could be done to prevent degradation of decorum that has happened in the past and to prevent that from happening in the future? Given some of the communications, is there a way for the town to develop a policy that protects town officials from non-personnel citizen harassment? She suggested that there be a mechanism in place to refund the town when they make a donation to an event if the event does not occur. Do they intend to provide all evidence of the alleged crime to the Saxon Hill Riders? Why is it that a single person or a small group of citizens were able to derail a decision that affects all town residents? **P. Haller** thinks many of these are great questions and would be best served when they talk about this later this year. **T. O'Connor** spoke to the policy around officials and decorum in meetings. This is a popular topic in municipalities but there is no statute that prevents harassment. Only one has made it through litigation to make it to a policy. The difficulty is first amendment rights. **J. Andrews** noted that we are a small community. Even if we had a policy we do not have enforcement ability such as police etc. The board thanked Rebecca for coming to make the public apology and felt it was a model of good behavior.

Joan Farmer was present. She is concerned about the precedent being set when they just slap somebody on the wrist for doing something that to her is so egregious. When somebody takes it upon themselves to break the law we are going to let them apologize? She thinks it was important enough to have the consequences. Regarding the question that Paul and Barb brought up, as far as she is aware, Tommy was asked to work for the Town of Westford and was at the meeting where the VAST trails were approved by the board so saying his meeting with them was underhanded or secretive is wrong. He works for the Town. He works for the Selectboard. The board approved the snowmobiles. He was doing the preliminary work to construct the trails. She does not understand the controversy.

B. Peck took issue with the way Joan insinuated that what Tommy did was underhanded. She was under the impression that the Selectboard would be later talking about the route. Tommy is not a Selectboard member. The Selectboard has the power to make anybody an agent for the town to organize an event. If they wanted to control Carol they should make her a town agent, but they have not done that. **C. Hamdy**, Town Clerk, explained that because Winterfest is not a town event Carol could not be made a town agent unless Winterfest was a town sanctioned event. Instead, Winterfest is run independently like many other events in town, despite the Selectboard's monetary donation.

N. Nichols praised Casey for his handling of the meeting and how he kept temperatures down. That is one way the board can help contain these conversations and make them more constructive. He has also had conversations with people between meetings.

REVIEW FY'26 GENERAL FUND BUDGET STATUS REPORT

G. Barrows, Treasurer, went over the FY'26 General Fund Budget Status Report.

REVIEW & APPROVE ACCOUNTS PAYABLE & PAYROLL WARRANTS

The Selectboard reviewed and approved the accounts payable and payroll warrants.

CORRESPONDENCE

Email from Wendy Doane re: WCH & RBMH support.

The board had also received emails about the VAST discussion.

B. Peck had sent a letter ask that the VAST discussion not be on the agenda. She reiterated that she feels that Carol is a resident and does not have any connection to the government of the Town of Westford. So, they have no control over her. If they want control over Winterfest than they need to make her an agent for the town. This is why she did not want the VAST discussion to go any further. She feels it has been blown out of proportion. She thinks the fact that the board might want to pursue any indictment for the pulling of the VAST stakes is too over the top.

The Conservation Commission welcomed a new member, Elizabeth Ploof.

Request from **H. Cism**. UPWP grants are completed. She asked if the board has any comments she can send them on Friday.

Rural School Alliance had sent an update.

Planning Commission Appointments.

COMMUNICATION

There was no outgoing communications.

EXECUTIVE SESSION

C. Mathieu moved to find premature public knowledge of matters relating to labor relation and agreements and confidential attorney client communication would place the town at a significant disadvantage. **P. Haller 2nd**. Motion passed 5-0. **C. Mathieu** motioned to enter executive session at 8:32 p.m. and invite Tommy O'Connor. **J. Andrews** seconded. Motion passed 5-0.

The selectboard exited executive session at 8:07 PM.

C. Mathieu moved that the Town Administrator create a general rubric for use during any bid process and further instructed the Town Administrator to create a blind bid process that can be used at the discretion of the Selectboard. **P. Haller** seconded the motion, the motion carried with a 5-0 vote.

ADJOURN

The meeting adjourned at 8:12 p.m.

Respectfully Submitted,
Casey Mathieu
Selectboard Chair

Callie Hamdy
Minute Clerk

GUEST LIST

Dave Gauthier
Lynn Gauthier
Ben Bornstein
Harmony Cism
Barb Peck
Joan Farmer
J. McNall
Tyler Whitcomb
Kim Guidry
Ira Allen
Max Tyler
Rebecca Davanon
Paul Birnholz
Greg Bemis
Dave Davio
Dick Lavallee
Becky Roy
Benjamin Heath
Dave Lavallee
Maria Barden
Andre Roy

CERTIFICATE - NO APPEAL OR SUIT PENDING

We hereby certify that on this date, (NO EARLIER THAN THE FIRST TUESDAY OF FEBRUARY FOLLOWING THE LODGING OF THE GRAND LIST) there are no appeals pending from the action of the listers nor suits to recover taxes paid under protest.

Under the provisions of 32 VSA, section 4157, from this date on when offered in evidence in any court in this state, this list shall be received as a legal Grand List and its validity shall not be put in issue by any party to any action in any hearing or trial in any court.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Selectmen or Mayor

Listers or Assessors

Attested this _____ day of _____.

Town/City Clerk



December 29, 2025

Mr. Tommy O'Connor
Town Administrator
1713 Vermont Route 128
Westford, VT 05494

Re: Town of Westford
Request for Proposal to Conduct Repaving and Culvert Replacement Services

Dear Mr. O'Connor:

Please accept this bid package by Engineers Construction, Inc. for the above referenced project. We have compiled a team to perform the work as described in the Invitation for Bids.

Engineers Construction, Inc. is a company uniquely qualified to provide both engineering design and full construction services for the above-referenced project. Engineers Construction, Inc. has been in business since 1965 and has provided regular and consistent engineering and construction services to local municipalities for decades.

Scope of Work

The goal of the Project is to create a set of engineered design plans that will become part of a grant application/agreement and to provide construction services to complete roadway resurfacing and associated work on a portion of the Milton-Westford Road, in Westford, VT.

Engineering and Design

Engineers Construction, Inc. will first complete a survey of the existing roadway conditions. The survey will include measurements of the roadway width, lane slope, rut volumes, edge failure volumes, and other deformities. Cross sections will be drawn which will allow ECI to determine if a shim is needed to reshape the road into a typical crowned road configuration. With this information, ECI will also be able to optimize the amount of asphalt needed to regrade and further strength the structural capacity of the roadway. The roadway survey will allow ECI to identify changing conditions in the roadway and design a solution that is tailored specifically to each differing section of roadway. ECI will provide value engineering solutions to find the most cost-effective approach to the project while still maintaining a quality product. ECI will produce a set of design plans to be used by the Town during the grant application process. ECI will also produce material quantity estimates during this time. ECI will provide engineering services as a lump sum price.

Members of the ECI team have provided these services to the Town of Milton in support of Milton's roadway improvements over the years. We have an efficient system based on good field measurements



that will allow our team to estimate the final tonnage of asphalt mix needed to achieve the design scheme accurately.

Construction

Once the Town completes the grant application process and obtains funding for the construction phase, ECI will perform construction in accordance with the design plans. ECI will provide manpower, equipment, and all materials necessary to complete all culvert replacement, cold planning, paving, shouldering, and line striping for the project prior to December 31, 2026. For the purpose of this proposal, ECI will provide construction items as line item pricing as material quantities have not been determined to date.

Our Team

Benjamin D. Heath, PE and Jeremy Dean from Engineers Construction, Inc. will provide overall Project Management and engineering services throughout the duration of the project. Both Ben and Jeremy provided engineering design services for the Town of Milton to assist with grant funded pathing projects for several years. We recommend that you contact Milton's Town Highway Superintendent using the contact information provided below.

Ben has a wide array of engineering design, permitting, and construction experience that will serve as a solid foundation for proper execution of this work. Ben served as the Vice President of a local Civil Engineering firm where Ben spent a significant amount of his career providing engineering services to Municipalities. Ben has been the Civil Division Manager of Engineers Construction, Inc. for four construction seasons and has provided project management services on a wide range of civil and heavy civil projects. Jeremy Dean also has a wide array of engineering design, permitting and construction experience. Jeremy served as a project engineer of a local Civil Engineering firm and continues to serve as a project engineer for Engineers Construction, Inc. Ben and Jeremy have prepared municipal paving plans for multiple local municipalities and are well suited to prepare a set of design plans. ECI's paving division has provided paving services on many private, municipal and state projects.

Proposal

Engineering and Design- \$2,800.00 (If desired by the Town)

Construction-

- Installation of Culvert- \$7,700.00 LS
Estimated quantity: 1 LS
- Coarse Milling Roadway- \$2.15/SY (WE DO NOT RECOMMEND MILLING ON THIS PROJECT)
Estimated quantity: 31,000 SY
- Coarse Milling Driveway Aprons and Transitions- \$24.25/SY
Estimated quantity: 200 SY
- Shim- \$98.00/ton
Estimated quantity: 1,160 Ton
- Wearing Coarse- \$98.00/ton



Estimated quantity: 2,320 Ton
Aggregate Shoulders: \$45.00/Ton
Estimated quantity: 250 Ton
4" White Line- \$0.25/foot
Estimated quantity: 19,855 LF
4" Yellow Line- \$0.25/foot
Estimated quantity: 19,855 LF
Traffic Control- \$ 3,600.00/Day
Estimated quantity: 10 Day
Mobilization/Demobilization- \$ 3,500 LS
Estimated quantity: 1 LS
Price Adjustment, Asphalt (NABI)- \$
Unknown. Refer to VTrans published prices.

References

Reference #1

Eric Gallas
Highway Superintendent
Milton Department of Public Works
43 Bombardier Road
Milton, VT 05468
(802) 893 6655
802-559-2266 (cell)
egallas@miltonvt.gov

Contact Information- ECI

Benjamin D. Heath, P.E.
bheath@ecivt.com
98 Engineers Drive, Williston, VT 05495

We look forward to the opportunity to provide the Town of Westford with services on this project. Should you have any questions or if you would like any additional information, please contact me.

Respectfully,

Benjamin D. Heath

Benjamin D. Heath, P.E.
Vice President-Civil

enc.



ECI Standard Terms & Conditions

All following terms & conditions shall apply unless otherwise indicated in the proposal or final contract language.

1. **Definitions & Hierarchy of Documents** – ECI = Engineers Construction, Inc.; Client = Name of Party entering into the Agreement with ECI for the subject project; Owner = The owner of the project which may sometimes also be ECI's Client; Proposal = ECI's proposal letter including the scope of work, exclusions, conditions, schedule, referenced drawings & specifications, and costs. Our Proposal and these Standard Conditions supersede any other agreements, unless however, the other agreement identifies a modified item through a specific reference back to the item in ECI's documents.
2. **Changes in ECI's Work** - Unless included in our Proposal, the following are considered Changes in ECI's Work conditions to be negotiated at an additional charge and/or schedule adjustments: subsurface conditions materially different than the stated assumptions or test borings/pits (if provided); contaminated soil or groundwater management, handling, disposal; rock excavation and blasting; unanticipated underground foundations & structures; boulders in excess of 1/2 cubic yard; excessive dewatering; changes to the Plans & Specifications; interference or delays from unknown or unmarked utilities; project delays beyond ECI's control including, but not limited to: interference or lack of cooperation from the owner, other contractors, or parties involved in the project.
3. **Schedule** – ECI will finalize its schedule upon receiving fully executed contract. ECI will not be assessed any penalty or liquidated damages for failure to meet schedule; ECI may continue work in winter conditions at its own discretion; ECI shall be granted adequate time extensions when delayed due to atypical weather conditions, seasonal posting of town roads, material shortages, Changes in ECI's Work, and/or COVID-19 labor shortages.
4. **Safety** – ECI is responsible for its own safety program and the Client agrees enforce all applicable safety regulations on other contractors, subcontractors, and vendors working at the site.
5. **Permits** – All permits and associated fees by the Client.
6. **Surety Bonds** – Payment & Performance Bonds are available upon request on a cost-plus basis.
7. **Retainage & Payment Terms** – No retainage shall be held. Payments are due within 30 days of invoice date. Overdue invoices shall be assessed a 1.5% service charge on the monthly balance. The Client agrees to pay all collection charges, court fees, and attorney fees necessary for collection of outstanding invoices.
8. **Back Charges** – No Back Charges unless agreed to by ECI in writing.
9. **Wage Rates** – Wage shall be paid at standard ECI rates. Prevailing rates have not been considered.
10. **Insurance** – ECI will provide an insurance certificate upon request. ECI further agrees to maintain the insurances throughout the project. ECI will not accept a Waiver of Subrogation.
11. **Indemnification** - The Client agrees to indemnify ECI, defend, and hold it harmless from and against any actual or alleged claims, losses, or damages due to injuries to persons or damage to property arising out of or resulting, in whole or in part, from negligent acts of the Client, the Owner, and their contractors, including their subcontractors and vendors. This indemnification shall cover ECI's owners, employees, affiliates, and subcontractors.
12. **Warranty** – Unless otherwise stated in our proposal, ECI's work is warranted for a period of 12 months from installation. Warranty applies to defects in material and workmanship and does not apply to normal wear and tear. ECI will either repair the defective work or replace it, at ECI's discretion.
13. **Clients Use of Partially Completed Work** – The Client assumes all liability when using Partially Completed Work.



14. **Subcontract Work** – ECI reserves the right to subcontract any portion of the work.
15. **Advertising** – The Client hereby approves of ECI's use of any project information and/or photographs for advertising purposes.
16. **Governing Law** – This agreement shall be governed by the laws of the State of Vermont.
17. **Expiration of Proposal** – The proposal is valid for 30 days.



Proposal

Hungerford Paving
105 Rewes Drive, Unit B
St. Albans, VT 05478
(802) 828-7283
Jhungerf@gmail.com

DATE: 12/29/2025

CLIENT:
Tommy O'Connor
Town Administrator
Town of Westford
1713 VT Route 128
Westford, VT 05494

REFERENCE:
2026 Town of Westford
Westford-Milton Road

SCOPE OF WORK:

- Milton Westford Road – 1.88 miles x 24 ft. wide
- Replacement of existing culvert #2160 with 55 feet of 24-inch gray plastic culvert (Town will provide the culvert)
 - Cold Plane Existing Asphalt 2-1/4"
 - Pave a 3/4" Type IV Shim
 - Pave a 1-1/2" Type IV Top Coat
 - Shoulder work along entirety of project (to include 2 foot wide compacted material)
 - Provide driveway and side road entrances with 2 ft. wide paved approaches
 - Painting of 4" double yellow center lines and 4" white shoulder line
 - Includes traffic control and dig safe

Total Amount: \$526,575

PAYMENT TERMS:

Hungerford Paving reserves the right to adjust pricing based on AC pricing index determined by VAOT for material produced by period as specified in the standard specification for item 406.50. AC Escalation will be calculated on a book price of \$634.00 per ton.

Payment is due 30 days from date of invoice, a finance charge of 1.5 % per month will be added to late payments.

ACCEPTANCE OF PROPOSAL:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Town Representative: _____

Date: _____

J.A. McDonald, Inc.

46 Three Mile Bridge Road

Middlesex, Vt 05602

Phone: (802) 244-7861

Fax: (802) 244-1354

St Paving is the asphalt division of JA McDonald

Proposal Submitted To: Town of Westford Phone#
Attention:

Date: 12/29/2025

Street: Job Name: Westford - Milton road

City: Job Location: Westford, VT

S. T. Paving, Inc is pleased to submit the following for your consideration:

Westford Milton road

1) Culvert removal and installation			\$11,000.00
2) Cold plane			
Mill 1.88 miles of road 24 feet wide down 2 1/4" =	\$2.85/sy	26472 sy	\$75,445.20
3) Pave			
Shim with 3/4" type IV and overlay with 1 1/2" of type IV =	\$87.25/ ton	+/- 3309 tons	\$288,710.25
4) Shoulders			
Install 2 foot wide 2.25" thick recycled asphalt shoulders	\$4.50/ linear foot	19855 lf	\$89,347.50
5) Line stripe			
4" White line Waterborne paint	\$.28 cents / linear foot	19855 lf	\$5559.40
4" Yellow line Waterborne paint	\$.28 Cents / linear foot	19855 lf	\$5559.40

Approx. Total= \$475621.75

Conditions:

- Project is tax exempt
- All permits by others
- week day and daytime work only
- Based on 1 mobilization in.
- Traffic Control is included

PLEASE NOTE: S.T. Paving reserves the right to adjust paving prices to reflect asphalt prices at the time the work is performed. Price adjustment will be based on the current average posted price for asphalt as reported by VAOT and the adjusted price, if any, will be calculated and communicated prior to the work being performed. Price in this proposal is based on Dec 2025 of \$634

AS STATED ABOVE

Payment to be made as follows:

TERMS: NET DUE UPON COMPLETION

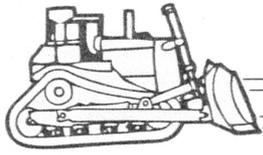
All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra over and above the estimate. All agreement's contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Customer agrees to pay 1-1/2% per month (or 8% per annum) interest on sums overdue by 30 days or more and agrees to pay costs of collection and reasonable attorney fees.

AUTHORIZED SIGNATURE Paul Lawson
Paul Lawson

Note: This proposal may be withdrawn by us if not accepted within 10 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE _____ DATE OF ACCEPTANCE _____



J.A. McDONALD INC.

46 Three Mile Bridge Road • Middlesex, VT 05602 P: 802-223-5288

Town of Westford

Milton – Westford road

1.88 miles long 24 feet wide

Proposed Schedule and work sequencing:

We would first install the culvert. This would include the necessary traffic control, excavation and compaction equipment. After about 2 weeks we would mill the road the required 2 ¼" down. The next step is to sweep and clean the road, the next stage would be to shim ¾" of an inch thickness of type IV, plus whatever thickness would be needed round culvert. This would take about 2 - 3 days Then we would overlay the road with 1 ½" thickness of type IV top course asphalt. This would include the 2-foot aprons into driveways. This would take about 2 – 3 days The next step would be to install a 2-foot-wide shoulder using recycled asphalt. Finally, the road would get line striped. It would be our intention to complete the project this construction season.

Sequencing and contractors:

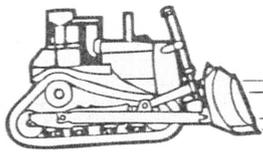
Traffic Control: 4 Seasons Traffic Control 615 VT-31, Poultney, VT 05764 802-417-6143

Milling: F. W. Whitcomb 115 Whitcomb Street, Colchester, VT 0546 802-655-1270

Culvert installation: J.A. McDonald 46 Three-mile bridge Road Middlesex Vt 05602
802-223-5288

Paving: J.A. McDonald 46 Three-mile Bridge Road Middlesex Vt 05602 802-223-5288

Line striping: L& D Safety Marking 115 Industrial Lane, Barre Vt 05641 802-223-6154



J.A. McDONALD INC.

46 Three Mile Bridge Road • Middlesex, VT 05602 P: 802-223-5288

Town of Westford

J.A. McDonald has been in the sitework business for 50 years and is famous in the state for our ability to tackle large and/or complex sitework projects, and the quality of our workmanship. Some of our more recent projects include:

Waterbury Main Street project (Vtrans project Waterbury FEGC F 013-4 (13)c/2). We reconstructed the Main Street in town finding and replacing water and sewer lines installing electrical conduit, installing granite curb, rebuilding and repaving the entire road all well keeping traffic going and local businesses open. \$24,000,000

Georgia Wind -installing the new entry road and base area for 14 wind towers on Georgia Mountain

U- 32 parking lot Milling and repaving the U-32 High School Parking lot. This was the first project for J.A. McDonald with St Paving under its corporate umbrella. Project involved milling, paving, installing new concrete sidewalk and granite curb as well as new pipe and catch basins. \$1,342,000

In January of 2022 J.A. McDonald purchased S.T. Paving. The firm was over 54 years old at the time of purchase. The crew and project management staff stayed with J.A. McDonald, and it has been a great addition.

Some of ST Paving's more recent projects include:

Town of Stowe Reclaim and pave 2 roads and 1 parking lot,

2024 & 2025 Mill and pave 1 road,

Overlay one road,

Includes shoulders and traffic control

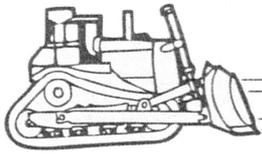
\$955,637.60

Town Of Waterbury Mill 1.5 miles of road, Pave 1.5 miles of Road

2025 **\$251,582.00**

Town of Duxbury Overlay section of road

Equal Opportunity Employer



J.A. McDONALD INC.

46 Three Mile Bridge Road • Middlesex, VT 05602 P: 802-223-5288

2025 **\$45,000**

Town of Waterbury Town Paving 2022 and 2023 **\$335,209.21**

Here are some of our References.

Bill Woodruff Director of Public Works Town of Waterbury, VT 1-802-839-6199

John Grenier Principal, Grenier Engineering 1-802-318-2196

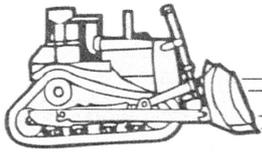
Chris Jolly Assistant Director of Public Works Stowe, VT 1-802-696-8435

Melissa Moore General Manager, North hero House 1-802-353-8644

Here is a sample of some of ST PAVING's projects over the last few years:

<u>Project</u>	<u>General Contractor/ Engineer</u>	<u>year</u>	<u>Description</u>	<u>\$</u>
Topnotch Resort	Topnotch Resort	2023	Overlay entry road	\$36,700
Ivy Computer	Ivy Computer	2023	base coat parking lot	\$46,500
Spruce peak realty	Spruce Peak realty	2023	mill and pave entry road	\$87,500
Blue cross / Blue shield	BC/BS	2022	Mill and pave parking lot	\$246,600.00
Peoples Elementary	Walker construction	2013	Pave bus loop into school	\$43,128.75

Equal Opportunity Employer



J.A. McDONALD INC.

46 Three Mile Bridge Road • Middlesex, VT 05602 P: 802-223-5288

Peoples Academy	Salvas, Grenier Engineering	2018	Pave roadway and parking lot	\$246,270.00
Peoples Academy	Grenier Engineering	2020	Pave parking lot and Bus loop	\$221,600.00
U32 Running Track	Dubois const./Engineering Ventures	2019	Pave running track	\$95,172.00
Waterville School	St Paving / Lamoille North Union	2020	Reclaim and pave parking lot	\$135,000
CVU High School	GC Engineering ventures	2016	Mill and fill parking lot	\$331,871
Northwest Correctional Facility	VT BGS	2013	Pave roadway	\$80,000
Morrisville Medical Building	Gravel Construction	2018	Pave all parking lots and entry	\$55,000
Mylan Technologies	Walker Construction	2013	Pave parking lot	\$58,900
802 Toyota	Dale Percy Excavation	2012	Pave parking lot	\$147,768
Burlington bike path	Munson Earth Moving	2016	Pave bike path	\$108,000
Montpelier Heat Plant	Dubois Construction	2014	Pave parking lot	\$66,725
Karl Suss Building	Walker Construction	2012	Pave parking lots and road	\$158,000
Caledonia Spirits	Walker Construction	2019	Pave parking lot	\$120,500
Waterbury Roundabout	JA McDonald / VTrans	2014/15	Pave new round about	\$515,582

Equal Opportunity Employer

Berlin Maplewood	Wayne Lamberton	2016	Pave Parking lot	\$245,250
Northshore Condo's	ST Paving GC	2017	Remove asphalt & repave	\$595,000
Thrush Tavern	ST Paving/BGS VT	2018	Reclaim & Pave	\$178,189
NE Precision	Salvas	2018	Pave parking lot	\$78,500
Alchemist Stowe VT	Walker Construction	2022	Pave loading dock	\$69,000
Flynn Ave parking	Farrington Construction	2021	Pave complex	\$221,831
Waterbury Best Western	St Paving	2016	Reclaim & Pave	\$103,503

VTrans District projects:

Interstate 89 Berlin and Colchester

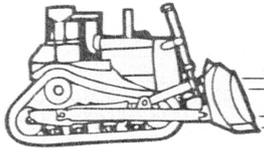
District 6-pave 2 lanes of I89 Winooski bridge (southbound),

District 7 Rte. 14 Barre to East Montpelier and East Montpelier to Calais

District 7-US Route 2 Montpelier toward East Montpelier

Repeat Customers

Redstone commercial	Green Mountain Coffee Roasters
Belley St. Albans	Stowe Mountain Resort
Norwich University	Shelburne commons (Jelly Mill)
Cabot Creamery	Spruce Peak Realty



J.A. McDONALD INC.

46 Three Mile Bridge Road • Middlesex, VT 05602 P: 802-223-5288

Town Paving

Waterbury 2018,2019,2020, 2021, 2023

Stowe 2023, 2024,2025

Hancock 2023

Shelburne

Grand Isle

Hinesburg

Essex

Fayston

Equal Opportunity Employer



PIKE INDUSTRIES, INC.

A CRH COMPANY

3 Eastgate Park Road, Belmont, NH 03220

An Equal Opportunity Employer

Established 1872

Phone: (603) 527-5100

Fax: (603) 527-5101

To: Town of Westford	Contact: Sean Roberts
Address: Westford, VT	Phone:
	Fax:
Project Name: Town Of Westford 2026	Bid Number:
Project Location:	Bid Date: 12/29/2025

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	Cold Planing	26,752.00	SY	\$2.25	\$60,192.00
	Machine Pave	3,400.00	TON	\$88.67	\$301,478.00
	Shoulder Gravel	650.00	TON	\$12.50	\$8,125.00
	Replace Culvert And Associated Work	1.00	LS	\$14,120.00	\$14,120.00
	Paint For Line Markers- Yellow	19,855.00	LF	\$0.25	\$4,963.75
	Paint For Line Markers-White	19,855.00	LF	\$0.25	\$4,963.75

Total Bid Price: \$393,842.50

Notes:

- AC Price Adjustment shall be paid in its entirety to Pike Industries, Inc. per the Construction Contract.
- Worldwide energy and petroleum markets continue to be volatile, consequently Pike Industries Inc. reserves the right to withdraw this quote if not accepted within 7 days. If we do not receive a response (acceptance subject to project award) to this quote in 7 days, it will become null and void.
- Pike Industries, Inc. reserves the right to adjust unit prices based on total revenues awarded.
- Price is valid through
- Traffic Control, Fine Grading, Sweeping, Sawcutting, Layout, Structure Adjustments, Removal of Existing Curb, Sub Base Preparation and Fillets to be done by others
- Pike Industries, Inc. is not responsible for liquidated damages, or any disincentives associated with the work as quoted.
- Hot Mix Asphalt (HMA) as quoted is free of Refined Engine Oil Bottoms (REOB's). For more information regarding REOB's, a listing of states that have currently banned their use and potential detriments to HMA please go the following website:
<http://commonwealthmagazine.org/transportation/004-laying-it-down-testing-it-later/>

Payment Terms:

Net 30 Days

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: PII - NH (Belmont)</p> <p>Authorized Signature: </p> <p>Estimator: David Davio (802) 272-0865 ddavio@pikeindustries.com</p>
---	--

ACTION BY WRITTEN CONSENT
OF THE BOARD OF DIRECTORS
OF
PIKE INDUSTRIES, INC.

The undersigned, being all of the members of the Board of Directors of Pike Industries, Inc., a Delaware corporation (the “*Corporation*”), do hereby, under applicable Delaware statute, give this written consent to the taking of the following actions, such actions to have the same force and effect had a meeting been duly called and held:

RESOLVED, that effective January 7, 2025, all previous elections of officers are terminated, and the following persons be, and hereby are, elected to serve as officers of the Corporation (each individually, an “*Officer*” and collectively, the “*Officers*”) in the capacities set forth opposite their respective names until such time as their successors shall be elected and qualified:

Barry Duffy	President
Olaniyi Oladepo	Vice President & Secretary
Brian Slevin	Vice President
Begum Solen	Treasurer
Jay R. Perkins	Vice President
Gerard Otis	Vice President
Alex Phelps	Vice President
Jake Parson	Vice President & Asst. Secretary
Deborah A. Keith	Assistant Secretary
Christian E. Zimmermann	Assistant Secretary

FURTHER RESOLVED, that the Officers be, and each of them hereby is, authorized to execute and deliver agreements, contracts, documents, certificates, and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation’s business, including without limitation, selling products and securing construction work, and to take such other action, as they may deem necessary, advisable, convenient, or appropriate to carry out and fully perform duties incident to the office or offices so appointed, and such other duties as may be prescribed by the Board of Directors from time to time;

FURTHER RESOLVED, that the following persons are hereby designated officers solely for the purpose of attesting signatures of other officers on behalf of the Corporation, and for executing and attesting various corporate documents, tax returns, affidavits, and other instruments as may be necessary from time to time:

David M. Toolan	Assistant Secretary
Tim P. George	Assistant Secretary

FURTHER RESOLVED, that the following persons be and each of them hereby is appointed to serve as an Authorized Employee of the Corporation, which persons shall be authorized to execute and deliver such agreements, contracts, documents, certificates and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation's business, including without limitation selling products and securing construction work:

Jody Watson
Nigel Friend
Tammi Williams
Jenn Desjardins
Ken Wood
Chris Jarvis
Stephen Moynahan
Tiffany Gast

Loren Blair
Bethany Huckins
Todd Sawyer
Jason Huckins
Greg Gorman
Jason Griffiths
Jody Pelletier

FURTHER RESOLVED, that the President of the Corporation may, from time to time, without further action by the Board of Directors, appoint other persons to serve as authorized employees, or remove any individuals from this capacity, and to direct those appointed to take such action, as he may deem necessary, advisable, convenient or appropriate to carry out and fully perform the duties incident to the office of President;

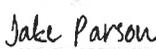
FURTHER RESOLVED, that all actions previously taken by any Officer of the Corporation appointed hereunder in his/her capacity as such Officer be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the authorized acts and deeds of the Corporation;

FURTHER RESOLVED, that each undersigned agrees that electronic signatures, whether digital or encrypted, of the Board of Directors are intended to authenticate this consent and to have the same force and effect as manual signatures. As used in the previous sentence, the term "electronic signatures" means any electronic sound, symbol or process attached to or logically associated with this consent and executed and adopted by a member of the Board of Directors with the intent to sign such consent, including, but not limited to, e-mail electronic signatures executed through DocuSign Services; and

FURTHER RESOLVED, that this Consent, following execution by the Board of Directors, be filed in appropriate order in the minute book of the Corporation.

Signed by:

DB3063F234804DF...
Christian E. Zimmermann

DocuSigned by:

3DF3F00D5E494F4...
Jake Parson

CERTIFICATION OF BIDDERS QUALIFICATIONS AND USE OF SUBCONTRACTED SERVICES

This data must be included in and made part of the submittal bid documents. Failure to comply may be regarded as justification for rejecting the Contractor's proposal. Additional pages may be added as necessary by the Bidder.

The names and residences of all persons and parties interested in this Proposal as principals are as follows: (Note: Give the first and last names in full. If a corporation, give names of all officers and directors. If a partnership, give name of all partners.)

Pike Industries

The Undersigned agrees that all work to be performed by subcontractors and the approximate amount to be paid the sub-contractors, is as listed below. All sub-contractors must be listed and all sub-contractors must be approved by the Owner.

<u>Description of Sub-Contract</u>	<u>Name and Address of Sub-Contractor</u>	<u>Approximate Amount of Sub-Contract</u>
------------------------------------	---	---

<u>Culvert Replace</u>	<u>Farguherson Bro exc</u> <u>373 Farguherson Drive</u> <u>St. Ryegate VT 05069</u>	
<u>Traffic control</u>	<u>ADA Colchester VT</u>	

The Undersigned submits the following information to enable the Owner to judge of his experience and ability to perform the proposed work.

1. Name and names of resident supervisor or supervisors who will be assigned to this Project. State any of his or their special qualifications.

David Davio > construction sales estimator, former Paving Foreman

2. How many years has your organization been in business as a general contractor under the name in which you propose to execute this Contract?

150+ years

3. What recent projects has your present organization completed of character similar to the proposed? (Give the information indicated by the following tabulation.)

Name & Address of Owner for Whom Work was Done	Work Done as Contractor or Sub-Contractor	Description Of Work	Approximate Amount of Contract	Approximate Date Work Was Done
Town of St Albans Brigham St. Saint Albans		mill, reclaim, Grade Pave	500,000	10/17/25
Town of Swanton Rt 105 Swanton VT	contractor	Base, Shim, top multiple location	\$1,540,000	10/17/25

4. Has your present organization ever failed to complete any work awarded to it? If so, state when, where, and why.

No

This Certification is submitted by:

Pike Industries
 Name of Contractor
 (David Davis) (DAVID DAVIS)
 Authorized Signature
 Construction Sales Estimator
 Title
 346 Ave A
 Business Address
 Williston
 City
 Vermont 05495
 State
 12-28-25
 Date

2 days milling
 3 days paving
 2 day culvert replace
 1 day shoulders
 > 8 days total Roughly 80 hrs total



December 23, 2025

Town of Westford
1713 VT Route 128
Westford, VT 05494

RE: **SCOPE OF WORK – MILTON-WESTFORD ROAD PROJECT**

To Whom This May Concern,

Frank W. Whitcomb Construction Corporation (FWWCC) proposes the following schedule and work plan. Start date will be in the month of April for Engineering Services. We will contract with O’Leary – Burke, this engineering firm developed the plans in 2022 for Old Stage Road for the Town of Westford. They will develop a set of plans for the project. An example has been included with the submittal from the Old Stage Road project. Depending on the length of time necessary to develop the plans, we would perform the culvert install hopefully in late May or early June. After the culvert has been installed we will patch in the base pavement to an elevation 2.25” beneath the existing surface to allow for the cold planing.

Cold planing would begin within two weeks of the culvert installation and immediately followed by paving activities. The cold planing should take two days and paving a total of three days, 1 day for the shim course and 2 days for the overlay. RS-1 emulsion will be sprayed at a rate of 0.025 gallons per square yard between all lifts of pavement. All driveways will receive two-foot aprons during the paving process and both side roads, Old Stage Road and North Road, will have their existing aprons overlaid as well. After paving is finished we will install aggregate shoulders and finally line striping of 4” white fog lines & double yellow centerline markings. Project completion by the end of June.

All construction activities will have a compliant sign package, flagging, and traffic control per the most recent MUTCD manual. The project will be cleaned up from any construction debris and left in manner it was prior to construction. Any further items required of FWCC can be outlined in the contract documents and/or agreements.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tyler Whitcomb', is written over a white rectangular area.

Tyler Whitcomb
Vice President
Frank W. Whitcomb Construction Corporation

Mailing Address: Frank W. Whitcomb Construction Corp,
P.O. Box 1000, Walpole, NH 03608 / Physical Address: 187 Whitcomb Rd., Walpole, NH 03608
Phone (603) 445-5555 / Fax (603) 445-5307



December 23, 2025

Town of Westford
1713 VT Route 128
Westford, VT 05494

RE: **REFERENCES – TOWN OF WESTFORD – MILTON-WESTFORD ROAD PAVING**

1: Town of Colchester, Vermont

Public Works Engineer – Danylo Whelen – dwhalen@colchestervt.gov

2025 Capital Paving Program – 3,608 tons

Repaving of 8 different roads, cold planing of only 2 roads, subcontracted multiple sections of excavation through change order. Total contract worth \$475,000.

Started at the end of April and completed by June 27th including line striping and shoulder gravel.

2: Town of Underhill, VT

Town Administrator – Brad Holden – bholden@underhillvt.gov

2025 Underhill Paving – 3,255 tons

Cold planing, reclaiming, 4" of new gravel, repaving, gravel shoulders, and line striping of a section of Pleasant Valley Road. Total contract worth \$408,000.

Started August 13th and completed all the contracted work by September 4th.

3: Town of Milton, Vermont

Highway Superintendent – Eric Gallas – egallas@miltonvt.gov

Milton FY 2026 Paving – 5,525 tons

Cold planing, structure adjustments, and repaving of 5 different roads. Total contract worth \$522,000.

Started September 22nd and finished all the contracted work by October 10th.

Mailing Address: Frank W. Whitcomb Construction Corp,
P.O. Box 1000, Walpole, NH 03608 / Physical Address: 187 Whitcomb Rd., Walpole, NH 03608
Phone (603) 445-5555 / Fax (603) 445-5307



December 23, 2025

Town of Westford
1713 VT Route 128
Westford, VT 05494

RE: **Frank. W. Whitcomb Construction Qualifications and Staffing**

To Whom This May Concern,

Frank W. Whitcomb Construction Corporation (FWWCC) has been in business for 92 years. We are a third-generation family-owned construction company. Our President, Frank L. Whitcomb has been in his current position since 1975 when he took over from the founder and his father Frank W. Whitcomb. Our CFO, Tina Boylan, has been with the company since 2015. I have served as Vice President since 2011 after graduating from college with a degree in Construction Management.

FWWCC owns and operates an aggregate quarry and hotmix asphalt plant in Colchester, Vermont that our organization purchased in 1974. We have been producing aggregates since purchasing the property and installed a hotmix asphalt plant in 1982. We have been providing asphalt paving services to the Vermont Agency of Transportation and local municipalities since that time. In 2022 the Town of Westford contracted with FWCC to replace culverts and then reclaim and repave a section of Old Stage Road. Our current organization and staff have remained unchanged since that contract.

Adam Jackson is our construction manager with over 20 years of paving and contract experience as an operator in the field, project management, and in his current role. Jim Dunigan is one of our paving foremen with over 40 years' experience in the paving industry. Ethan Rose is our other paving foreman with over 20 years' experience in the paving industry and half of that under the tutelage of Jim Dunigan. Kyle Lavalette is our head project manager with over 10 years of experience in running our various town and Vermont Agency of Transportation projects over the years. The remainder of our staff includes operators, laborers, and traffic control personnel that have worked under these managers for their entire careers at FWCC.

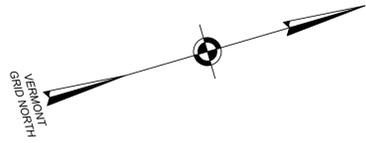
Sincerely,

A handwritten signature in blue ink, appearing to read 'Tyler Whitcomb', is written over a white background.

Tyler Whitcomb
Vice President
Frank W. Whitcomb Construction Corporation

Mailing Address: Frank W. Whitcomb Construction Corp,
P.O. Box 1000, Walpole, NH 03608 / Physical Address: 187 Whitcomb Rd., Walpole, NH 03608
Phone (603) 445-5555 / Fax (603) 445-5307

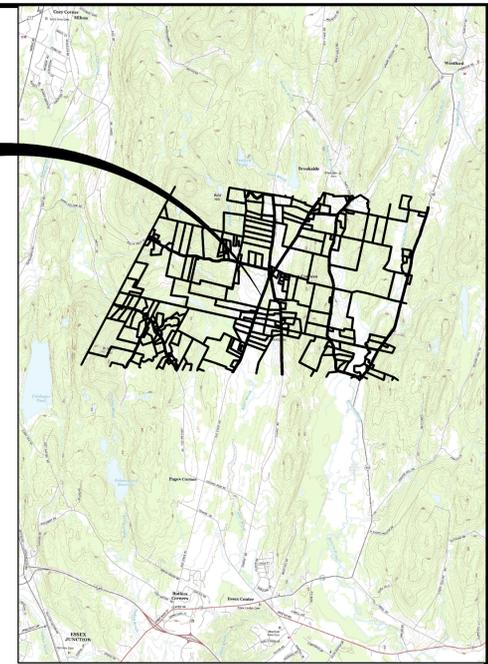
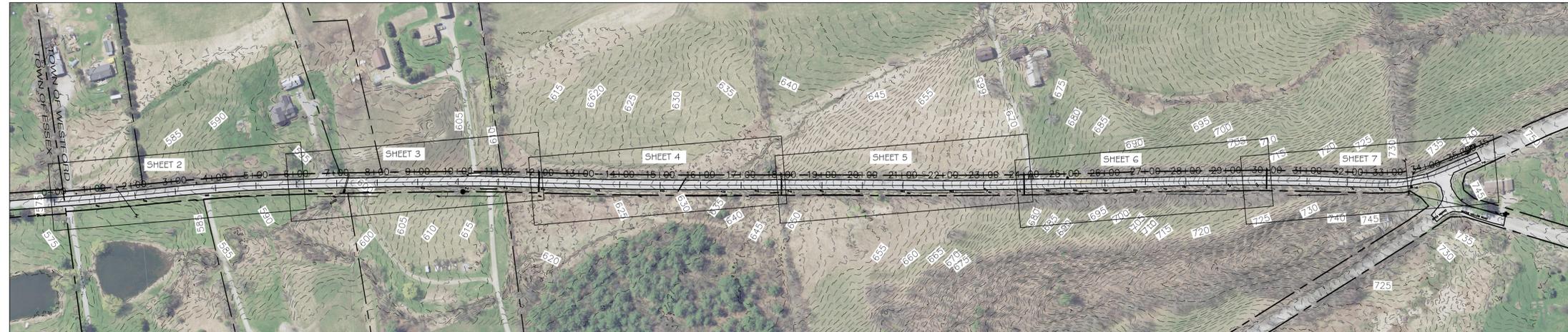
EXHIBIT #1



Legend	
	PROJECT BOUNDARY
	EXISTING OUTLOT LINE
	PROPOSED PROPERTY LINE
	SETBACK
	SIDELINE OF EASEMENT
	CONTOUR LINE (U.S.G.S. DATUM)
	EXISTING RIGHT OF WAY
	EXISTING OVERHEAD WIRES

INDEX OF SHEETS

SHEET 1	120 SCALE OVERALL SITE PLAN
SHEET 2	ROAD PROFILE 0+00 - 6+00
SHEET 3	ROAD PROFILE 6+00 - 12+00
SHEET 4	ROAD PROFILE 12+00 - 18+00
SHEET 5	ROAD PROFILE 18+00 - 24+00
SHEET 6	ROAD PROFILE 24+00 - 30+00
SHEET 7	ROAD PROFILE 30+00 - 35+35
SHEET 8	ROAD DETAIL SHEET



SITE

VICINITY PLAN

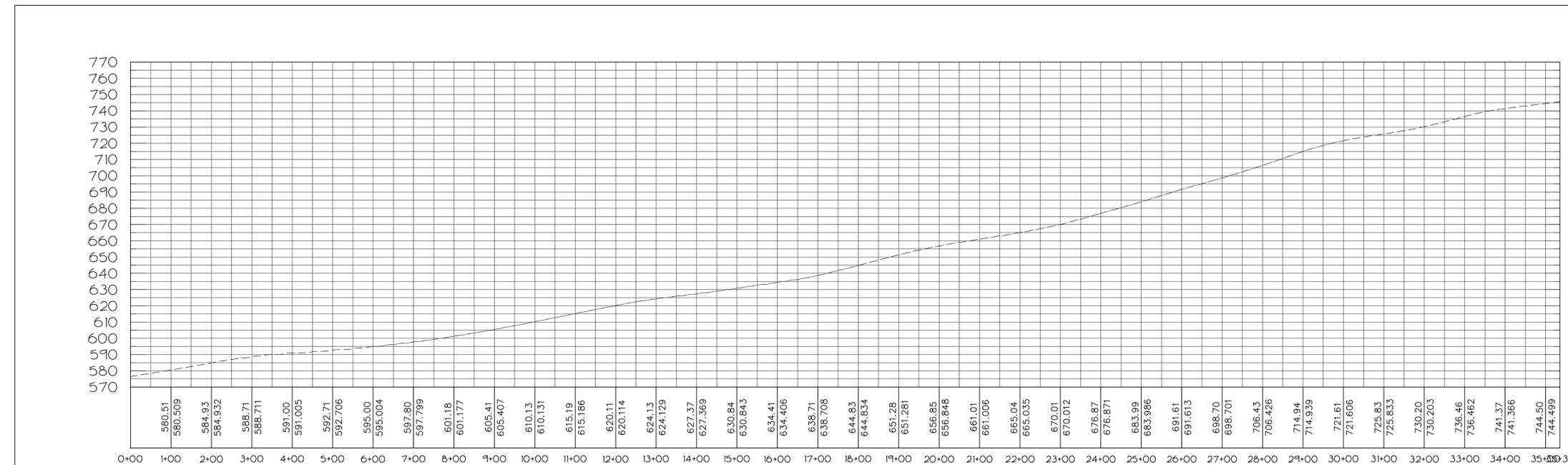
NTS

SITE

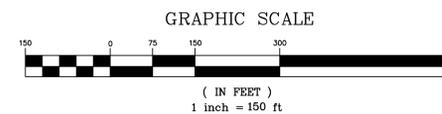


LOCATION MAP

NTS

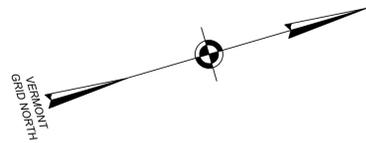


EXISTING OVERALL PROFILE

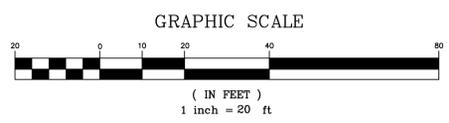
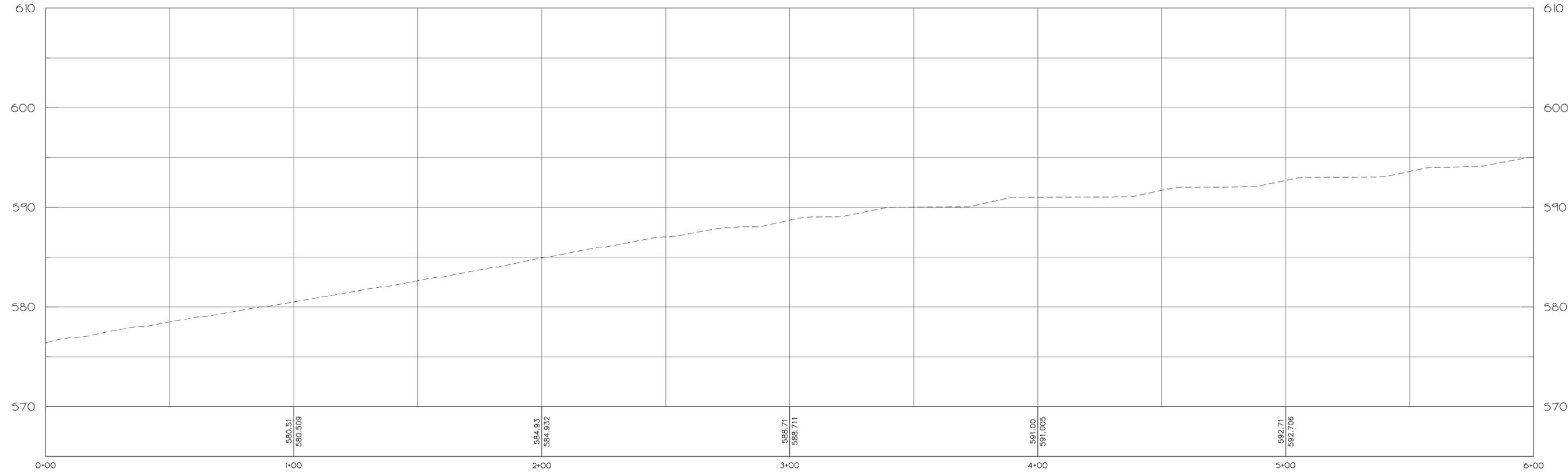
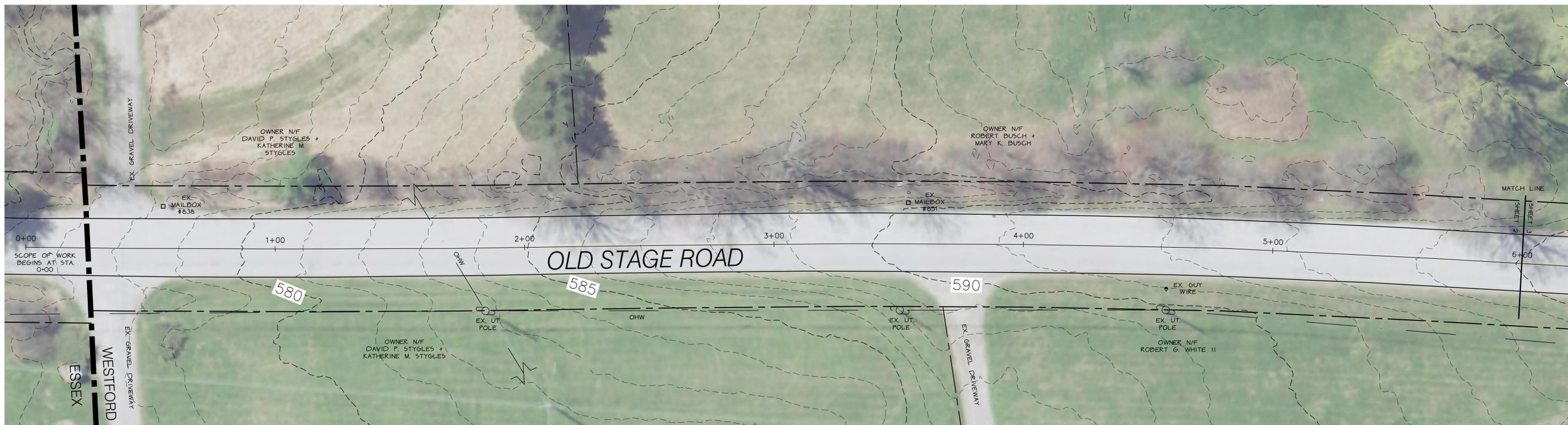


DATE	REVISION	BY	DATE
SURVEY	OB/CA		
DESIGN	OB/CA		
DRAWN	OB/CA		
CHECKED	OB/CA		
SCALE	1" = 150'		

<input type="checkbox"/> RECORD DRAWING	<input type="checkbox"/> PRELIMINARY	OLD STAGE ROAD	BY	OB/CA	
<input type="checkbox"/> FINAL	<input checked="" type="checkbox"/> SKETCH/CONCEPT		DATE	09-15-2021	
O'LEARY-BURKE CIVIL ASSOCIATES, PLC		Westford	Vermont	JOB #	2021-57
13 CORPORATE DRIVE ESSEX, VT PHONE: 878-9890 FAX: 878-9888 E-MAIL: obca@olearyburke.com				FILE	2021-57-S5
				PLAN SHEET #	1



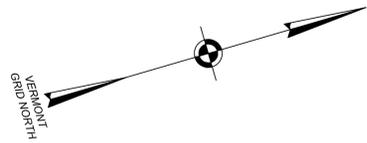
LEGEND	
	PROJECT PROPERTY LINE
	ADJUTING PROPERTY LINE
	STATE PLAN LIDAR CONTOURS
	FINISH GRADE CONTOUR
	TOWN BOUNDARY



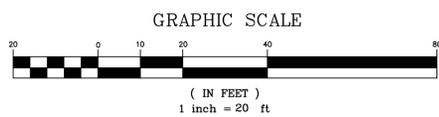
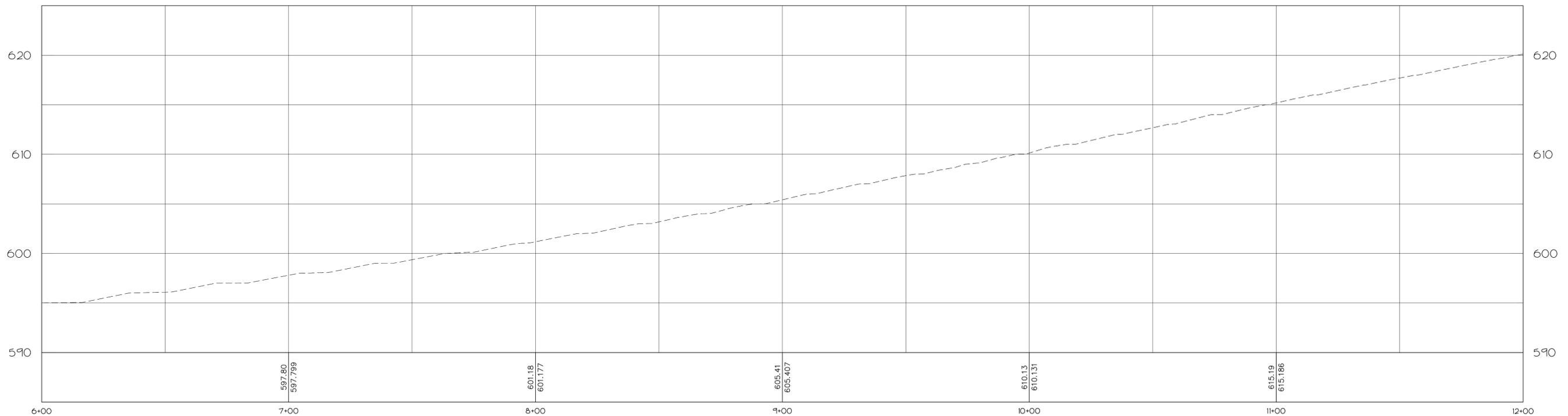
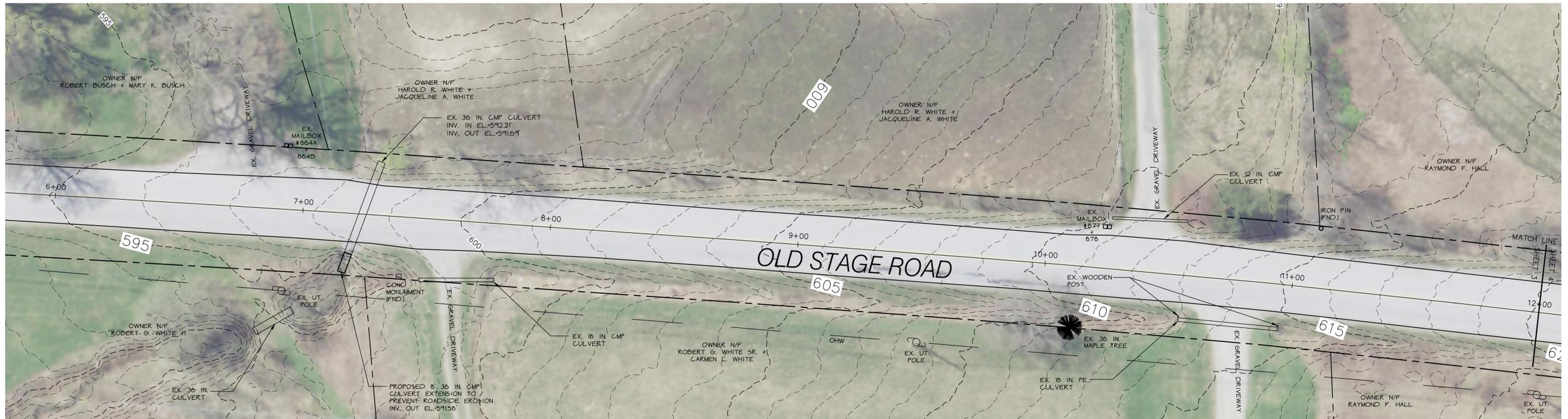
EXISTING PROFILE STA. 0+00 - 6+00

DATE	REVISION	BY	OB
SURVEY	OB	OB	CA
DESIGN	OB	OB	CA
DRAWN	OB	OB	CA
CHECKED	OB	OB	CA
SCALE	1"=20'		

<input type="checkbox"/> RECORD DRAWING	<input type="checkbox"/> PRELIMINARY	OLD STAGE ROAD Westford Vermont
<input type="checkbox"/> FINAL	<input type="checkbox"/> SKETCH/CONCEPT	
O'LEARY-BURKE CIVIL ASSOCIATES, PLC 13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9890 FAX: 878-9889 E-MAIL: obca@olearyburke.com		ROAD PROFILE STA 0+00 - 6+00
		PLAN SHEET # 2



LEGEND	
	PROJECT PROPERTY LINE
	ADJUTING PROPERTY LINE
	STATE PLAN LIDAR CONTOURS
	FINISH GRADE CONTOUR
	TOWN BOUNDARY

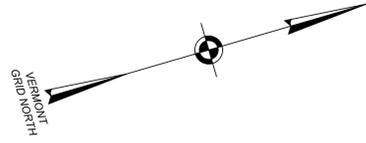


EXISTING PROFILE STA. 6+00 - 12+00

DATE	REVISION	BY
09-15-2021	RECORD DRAWING	OBCA
2021-57	PRELIMINARY	OBCA
2021-57-25	FINAL	OBCA
	SKETCH/CONCEPT	

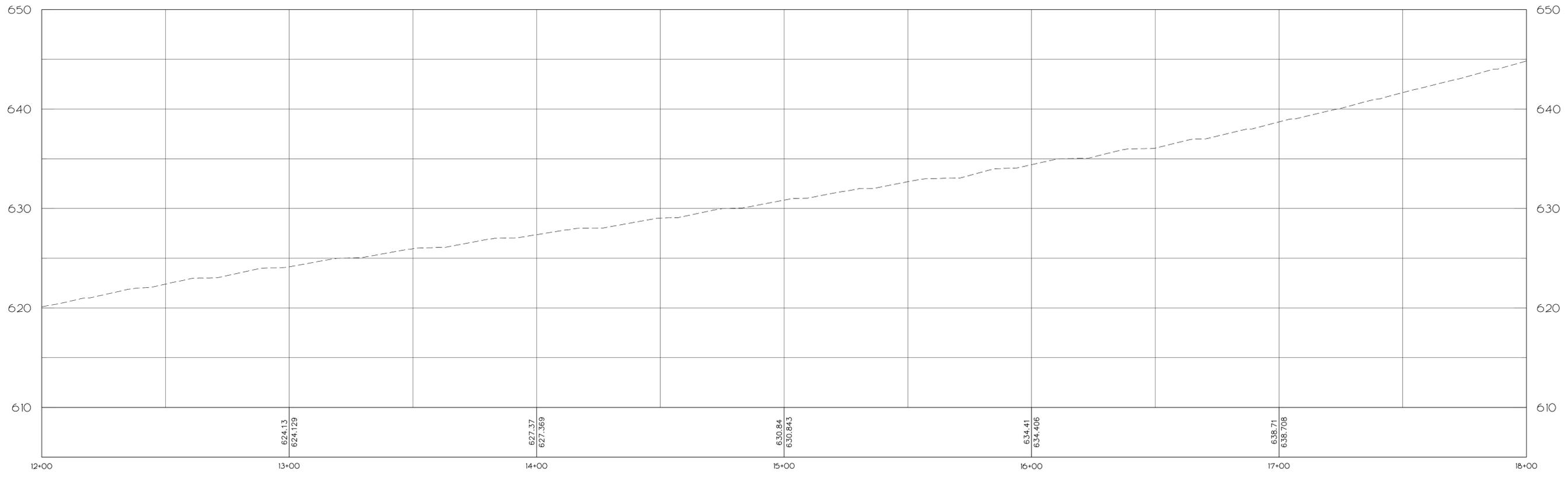
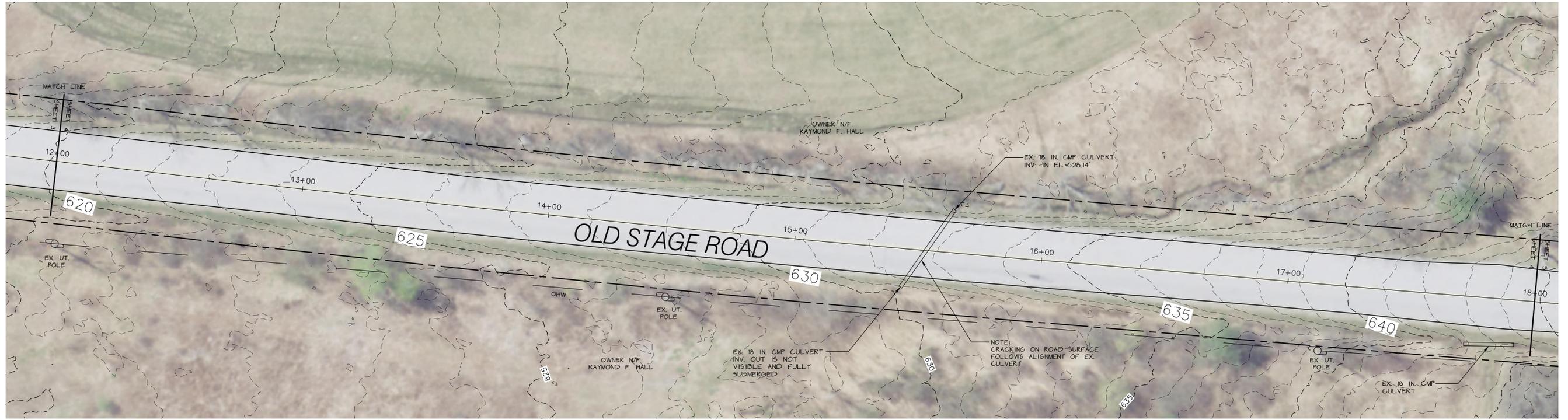
O'LEARY-BURKE CIVIL ASSOCIATES, PLC	
13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9890 FAX: 878-9889 E-MAIL: obcas@olearyburke.com	Westford Vermont

OLD STAGE ROAD	
ROAD PROFILE	
STA 6+00 - 12+00	
3	

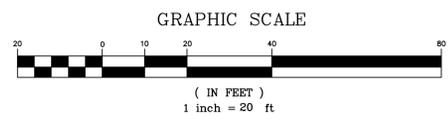


LEGEND

	PROJECT PROPERTY LINE
	ADJUTING PROPERTY LINE
	STATE PLAN LIDAR CONTOURS
	FINISH GRADE CONTOUR
	TOWN BOUNDARY

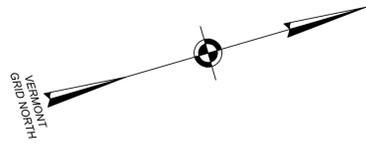


EXISTING PROFILE STA. 12+00 - 18+00

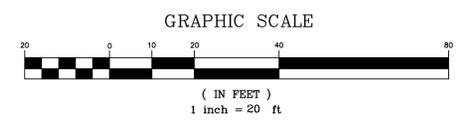
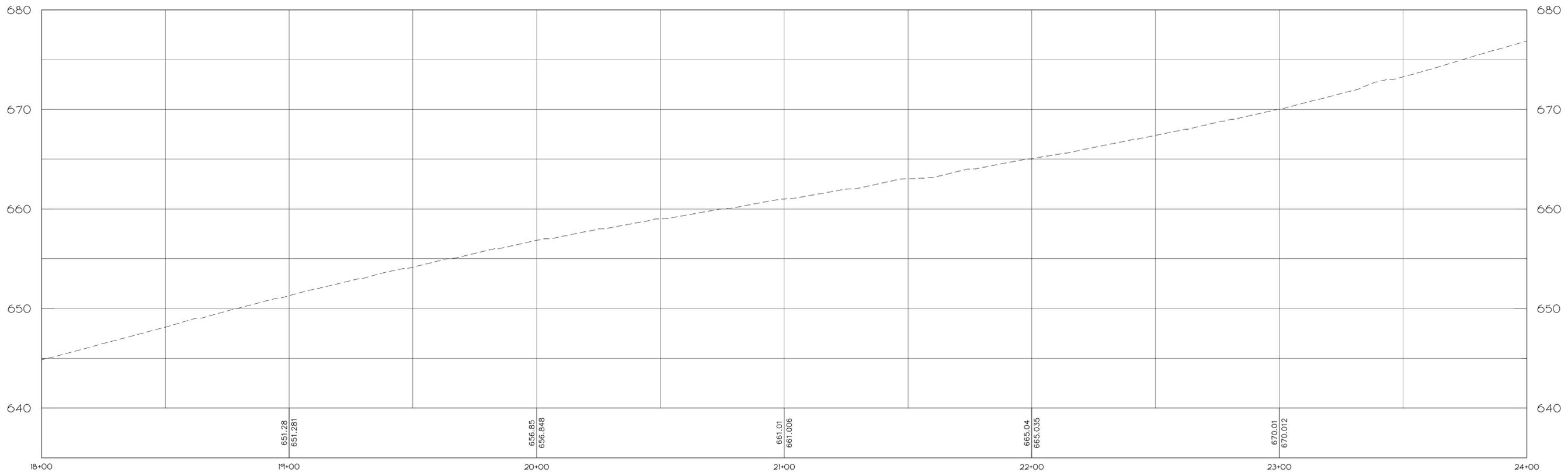
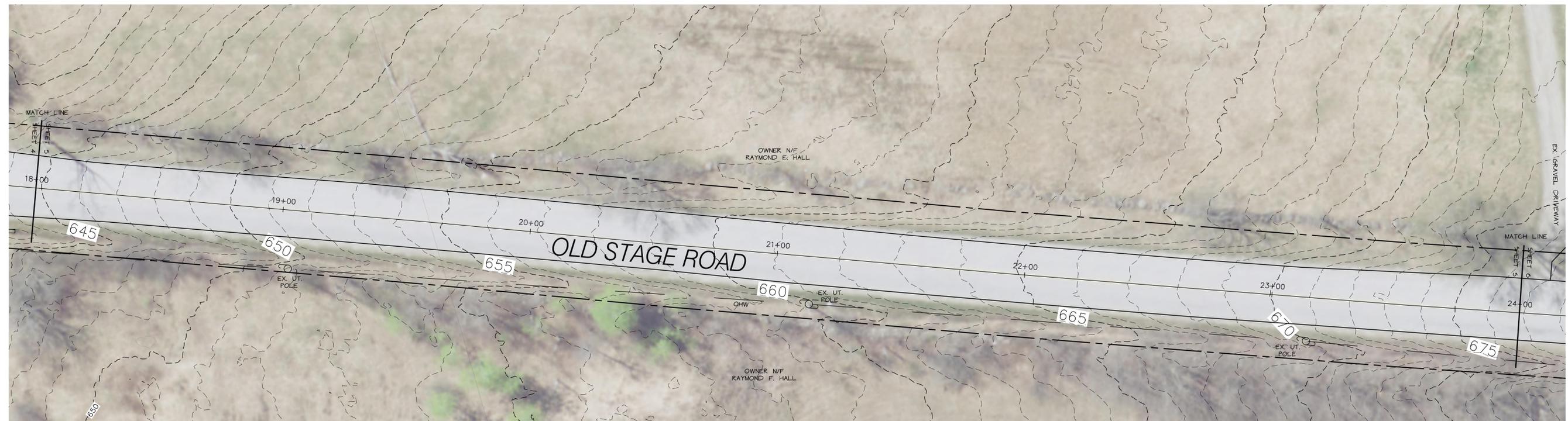


DATE	REVISION	BY	OBCA
SURVEY	OBCA	DATE	09-15-2021
DESIGN	OBCA	JOB#	2021-57
DRAWN	OBCA	FILE	2021-57-25
CHECKED	OBCA	PLAN SHEET #	4
SCALE	1"=20'		

<input type="checkbox"/> RECORD DRAWING	<input type="checkbox"/> PRELIMINARY	OLD STAGE ROAD
<input type="checkbox"/> FINAL	<input checked="" type="checkbox"/> SKETCH/CONCEPT	
O'LEARY-BURKE CIVIL ASSOCIATES, PLC		Westford Vermont
13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9890 FAX: 878-9889 E-MAIL: obca@olearyburke.com		ROAD PROFILE STA 12+00 - 18+00

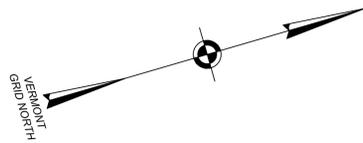
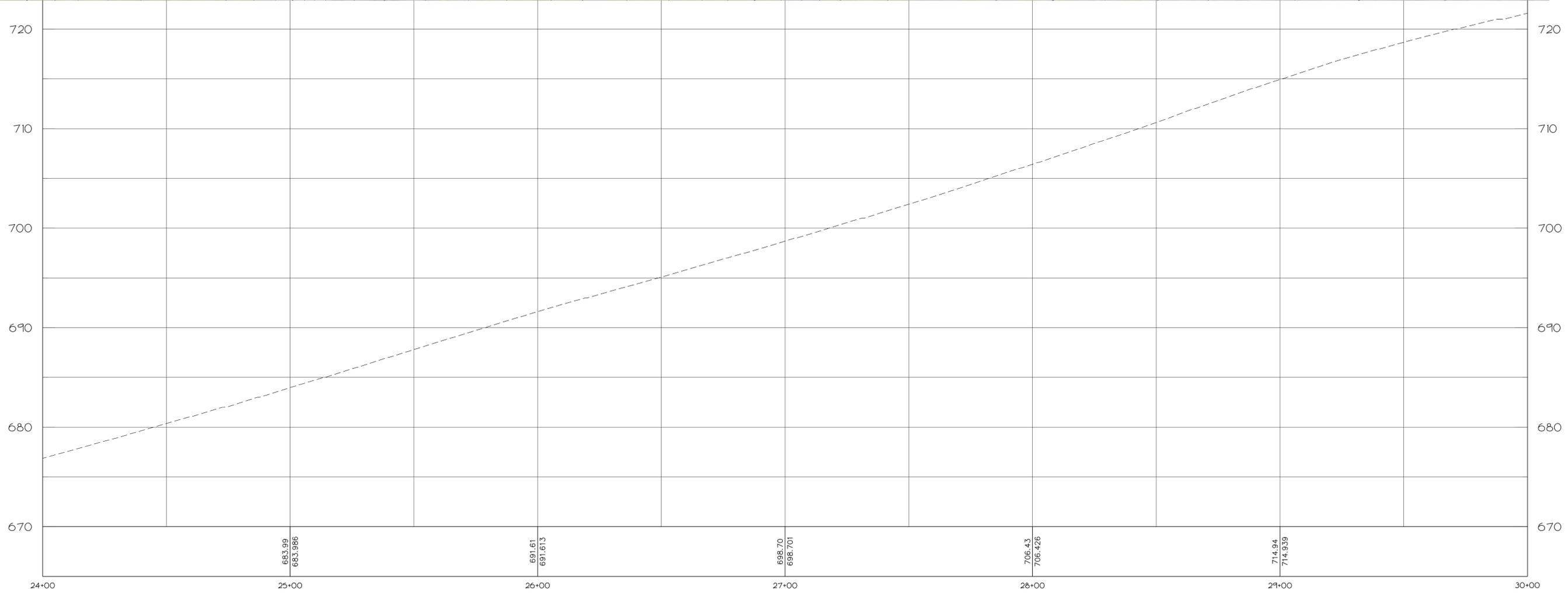
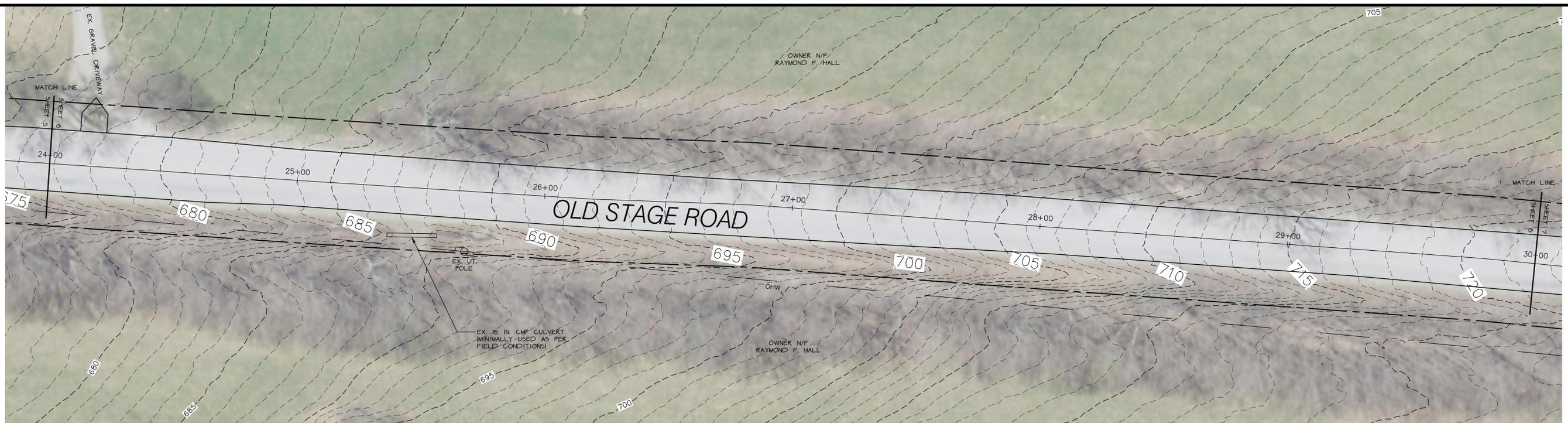


LEGEND			
	PROJECT PROPERTY LINE		FINISH GRADE CONTOUR
	ABUTTING PROPERTY LINE		TOWN BOUNDARY
	STATE PLAN LIDAR CONTOURS		



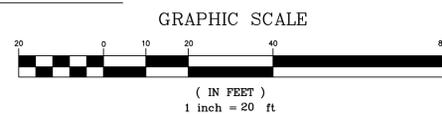
EXISTING PROFILE STA. 18+00 - 24+00

DATE	REVISION	BY	OB
SURVEY	<input type="checkbox"/> RECORD DRAWING <input type="checkbox"/> PRELIMINARY	DATE	09-15-2021
DESIGN	<input type="checkbox"/> FINAL <input checked="" type="checkbox"/> SKETCH/CONCEPT	JOB#	2021-57
DRAWN	OB	FILE	2021-57-25
CHECKED	OB	PLAN SHEET #	5
SCALE	1"=20'	<p>OLD STAGE ROAD</p> <p>Westford Vermont</p> <p>ROAD PROFILE</p> <p>STA 18+00 - 24+00</p>	
<p>O'LEARY-BURKE CIVIL ASSOCIATES, PLC</p> <p>13 CORPORATE DRIVE ESSEX JCT. VT PHONE: 878-9890 FAX: 878-9889 E-MAIL: obca@olearyburke.com</p>			

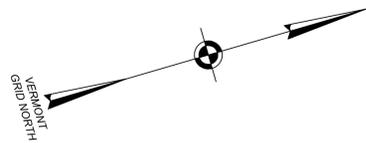


LEGEND			
	PROJECT PROPERTY LINE		FINISH GRADE CONTOUR
	ADJUTING PROPERTY LINE		TOWN BOUNDARY
	STATE PLAN LIDAR CONTOURS		

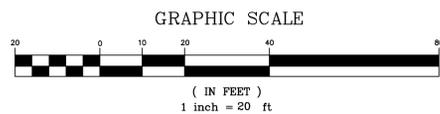
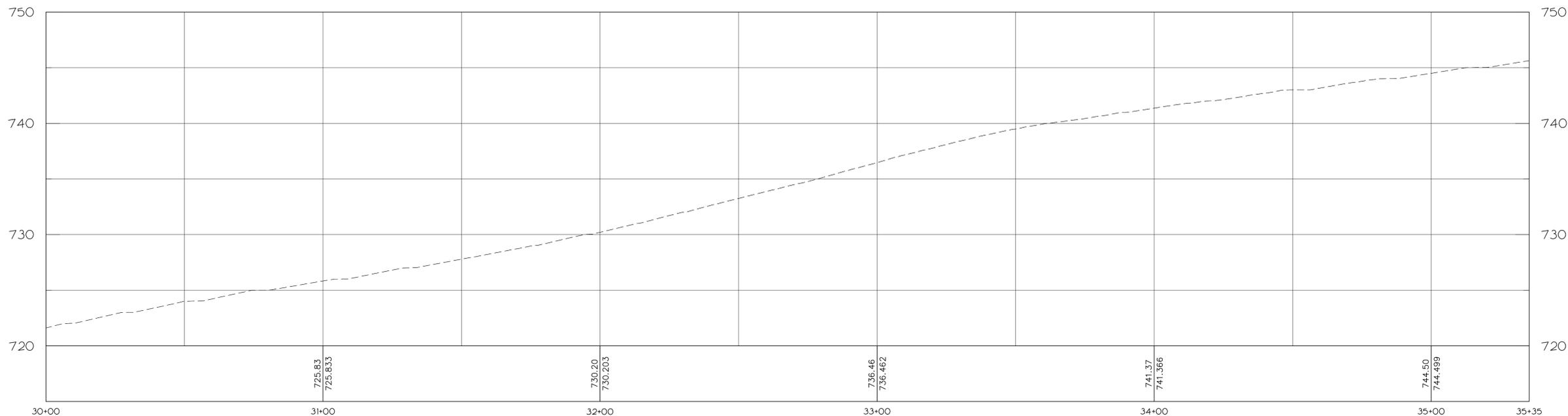
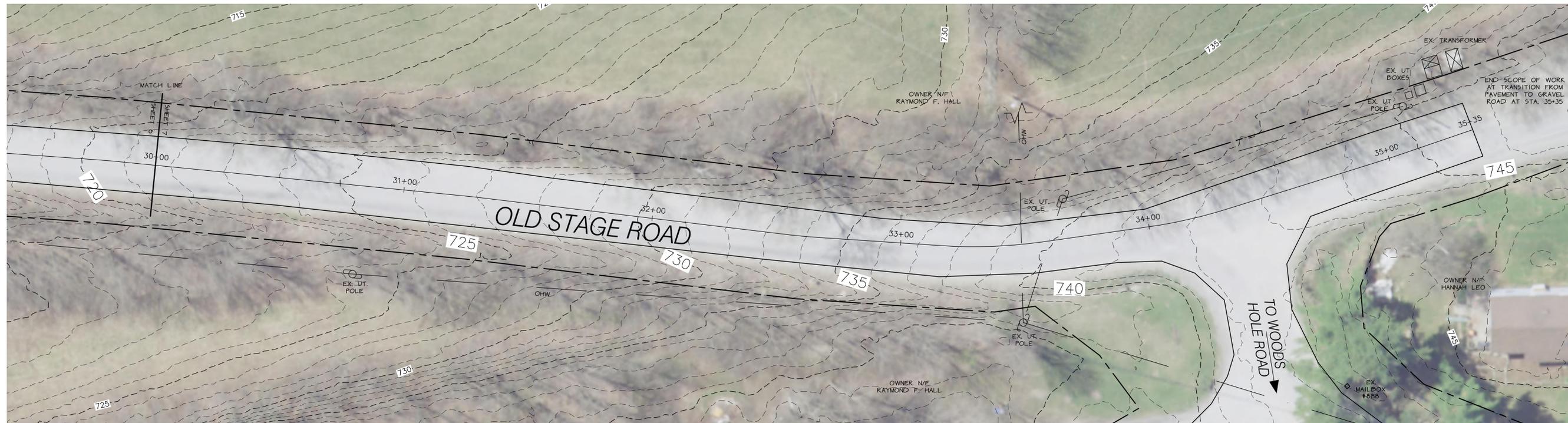
EXISTING PROFILE STA. 24+00 - 30+00



DATE	REVISION	BY
SURVEY OBCA	<input type="checkbox"/> RECORD DRAWING <input type="checkbox"/> PRELIMINARY	DATE 09-15-2021
DESIGN OBCA	<input type="checkbox"/> FINAL <input type="checkbox"/> SKETCH/CONCEPT	JOB# 2021-57
DRAWN OBCA	O'LEARY-BURKE CIVIL ASSOCIATES, PLC	
CHECKED OBCA	13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9890 FAX: 878-9888 E-MAIL: obcas@olearyburke.com	
SCALE 1"=20'	Westford Vermont	
	ROAD PROFILE STA 24+00 - 30+00	PLAN SHEET # 6

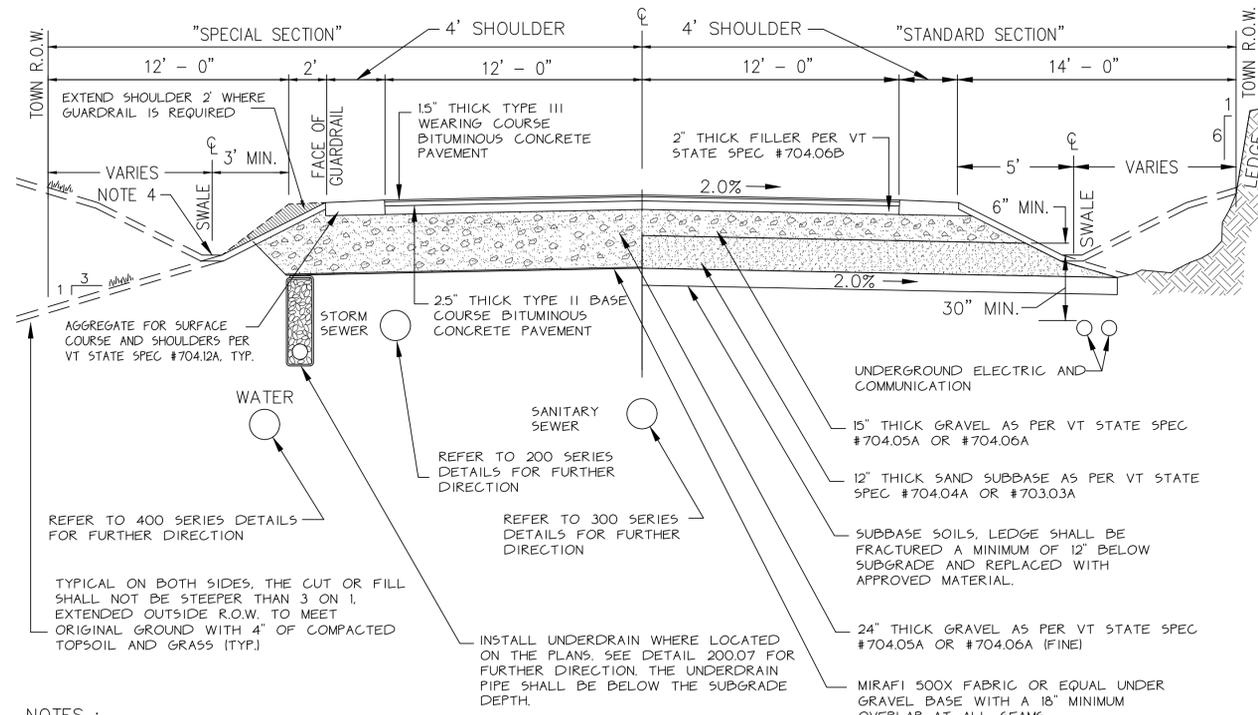


LEGEND	
	PROJECT PROPERTY LINE
	ADJUTING PROPERTY LINE
	STATE PLAN LIDAR CONTOURS
	FINISH GRADE CONTOUR
	TOWN BOUNDARY



EXISTING PROFILE STA. 30+00 - 35+35

DATE	REVISION	BY
SURVEY	<input type="checkbox"/> RECORD DRAWING <input type="checkbox"/> PRELIMINARY	OBCA
DESIGN	<input type="checkbox"/> FINAL <input checked="" type="checkbox"/> SKETCH/CONCEPT	OBCA
DRAWN	O'LEARY-BURKE CIVIL ASSOCIATES, PLC	
CHECKED	13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9990 FAX: 878-9989 E-MAIL: obcas@olearyburke.com	
SCALE	1"=20'	
<p>OLD STAGE ROAD</p> <p>Westford Vermont</p> <p>ROAD PROFILE</p> <p>STA 30+00 - 35+00</p>		<p>DATE: 09-15-2021</p> <p>JOB#: 2021-57</p> <p>FILE: 2021-57-25</p> <p>PLAN SHEET #</p> <p style="font-size: 2em; font-weight: bold;">7</p>



NOTES :

- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE TOWN OF WESTFORD PUBLIC WORKS REQUIREMENTS, THE VERMONT STATE STANDARD SPECIFICATIONS FOR CONSTRUCTION, AND THE APPROVED ENGINEERING PLANS AND SPECIFICATIONS.
- SOIL BORINGS AND TEST PITS SHALL BE REQUIRED BY THE TOWN TO DETERMINE WHETHER THE STANDARD OR SPECIAL CROSS-SECTION SHALL BE USED.
- THE STANDARD SECTION MAY BE USED WHEN THE SUBGRADE SOILS TO A DEPTH OF 36" BELOW FINISH GRADE ARE SOIL CLASSIFICATION A-1-A OR A-1-B.
- REFER TO DETAIL 200.06 FOR SPECIFIC INFORMATION REGARDING DRAINAGE SWALE CONSTRUCTION. WHERE THE ROADWAY GRADE EXCEEDS 5.0%, DRAINAGE DITCHES SHALL BE STONE LINED.
- THE ROAD FINISH GRADE SHALL HAVE A MINIMUM SLOPE OF 0.5 %.
- IF THE TOP COURSE OF PAVEMENT IS NOT INSTALLED WITHIN 60 DAYS OF THE BASE COURSE, THE CONTRACTOR SHALL APPLY EMULSION TO THE FULL WIDTH OF THE BASE COURSE BEFORE INSTALLING THE TOP COURSE.
- GUARD RAIL SHALL BE USED WHEN THE HEIGHT OF FILL AT THE SHOULDER POINT IS GREATER THAN 10 VERTICAL FEET.
- SHALLOW DITCHES MAY BE INSTALLED WHEN A CLOSED DRAINAGE SYSTEM WITH UNDERDRAINS ARE USED.
- CONTRACTOR SHALL MATCH EXISTING ROADWAY APRONS THAT CONNECT INTO EXISTING DRIVEWAYS.

GENERAL CONSTRUCTION SPECIFICATIONS

- ALL WORK AND MATERIALS SHALL BE APPROVED BY AND IN ACCORDANCE WITH THE LATEST VERMONT AGENCY OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION, THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, THE TOWN SPECIFICATIONS AND REQUIREMENTS, THE WRITTEN TECHNICAL SPECIFICATIONS, AND THESE PLANS.
- THE CONTRACTOR SHALL CONTACT ALL UTILITIES BEFORE EXCAVATION TO VERIFY THE LOCATION OF ANY UNDERGROUND LINES. THE CONTRACTOR SHALL NOTIFY "DIGSAFE" AT 1-888-344-7233 AND THE TOWN OF ESSEX PUBLIC WORKS DEPARTMENT PRIOR TO ANY EXCAVATION.
- UTILITIES INFORMATION SHOWN HEREON WERE OBTAINED FROM BEST AVAILABLE SOURCE AND MAY OR MAY NOT BE EITHER ACCURATE OR COMPLETE. CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF EXISTING UTILITIES AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ANY UTILITY, PUBLIC OR PRIVATE, SHOWN OR NOT SHOWN HEREON. CONTRACTOR SHALL CONNECT OR RECONNECT ALL UTILITIES TO THE NEAREST SOURCE THROUGH COORDINATION WITH UTILITY OWNER.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR DEMOLITION AND REMOVAL OF ALL EXISTING VEGETATION, PAVEMENT AND STRUCTURES NECESSARY TO CONSTRUCT THIS PROJECT UNLESS OTHERWISE NOTED ON THESE PLANS. THE CONTRACTOR SHALL REMOVE ALL EXCESS MATERIAL, DEBRIS AND TRASH FROM THE SITE UPON COMPLETION OF CONSTRUCTION, UNLESS OTHERWISE DIRECTED BY THE ENGINEER.
- THE CONTRACTOR SHALL BE RESPONSIBLE AT HIS OWN EXPENSE FOR ENSURING THAT THE DUST CREATED AS A RESULT OF CONSTRUCTION DOES NOT CREATE A NUISANCE OR A SAFETY HAZARD. WHERE AND WHEN DEEMED NECESSARY BY THE ENGINEER, THE CONTRACTOR SHALL BE REQUIRED TO WET SECTIONS OF THE CONSTRUCTION AREA WITH WATER, APPLY CALCIUM CHLORIDE OR SWEEP ASPHALT ROADS WITH A POWER BROOM AS DUST CONTROL.
- ANY SURFACES, LINES, OR STRUCTURES WHICH HAVE BEEN DAMAGED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED TO THE CONDITION AT LEAST EQUAL TO THAT IN WHICH THEY WERE FOUND IMMEDIATELY PRIOR TO THE BEGINNING OF OPERATIONS.
- THE DESIGN ON THESE PLANS SHALL BE INSPECTED BY O'LEARY-BURKE CIVIL ASSOCIATES, ESSEX JUNCTION, VERMONT, TO ENSURE COMPLIANCE WITH THE PLANS AND REQUIREMENTS. O'LEARY-BURKE WAIVES ANY AND ALL RESPONSIBILITY AND LIABILITY FOR PROBLEMS THAT MAY ARISE FROM THE FAILURE OF THE CONTRACTOR TO FOLLOW THESE PLANS, SPECIFICATIONS AND THE DESIGN INTENT THAT THE PLANS CONVEY, AND FROM FAILURE TO HAVE BEEN NOTIFIED TO INSPECT THE WORKS AND TESTS IN PROGRESS.
- FOR ANY WORK WITHIN THE HIGHWAY RIGHT-OF-WAY A MINIMUM OF ONE-WAY TRAFFIC SHALL BE MAINTAINED AT ALL TIMES. CONTINUOUS TWO-WAY TRAFFIC WILL BE REQUIRED AT NIGHT, DURING PEAK HOURS, AND WHENEVER POSSIBLE DURING ACTUAL CONSTRUCTION ACTIVITIES. UNIFORMED TRAFFIC CONTROL OFFICERS SHALL DIRECT TRAFFIC DURING PEAK HOURS WHEN THERE IS ONE-WAY TRAFFIC OR WHEN DEEMED NECESSARY BY THE TOWN OR STATE. TEMPORARY CONSTRUCTION SIGNS AND TRAFFIC CONTROL SIGNS SHALL BE ERRECTED BY THE CONTRACTOR IN ACCORDANCE WITH STATE AND TOWN STANDARDS.
- TO ENSURE COMPLIANCE WITH THE PLAN(S), THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND THE TOWN OF ESSEX PUBLIC WORKS DEPARTMENT 24 HOURS IN ADVANCE OF STARTING ANY WORK, CUTTING THE PAVEMENT, BEGINNING THE INSTALLATION OF ANY UTILITIES, BRINGING IN ANY NEW GRAVEL FOR THE NEW BASE, PAVING, AND FINAL INSPECTION.
- THE HORIZONTAL AND VERTICAL SEPARATION FOR SEWER AND WATER LINES SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE "TEN STATE STANDARDS - RECOMMENDED STANDARDS FOR WATER."
- TOPSOIL SHALL BE STOCKPILED, SEEDED, AND MULCHED UNTIL REUSED. SILT FENCES SHALL BE PLACED AND STAKED CONTINUOUSLY AROUND THE BOTTOM OF THE TOPSOIL PILES.
- HEALTHY EXISTING TREES ON AND ADJACENT TO THE SITE SHALL BE SAVED AND PROTECTED AS ORDERED BY THE ENGINEER.
- OPEN CUT AREAS SHALL BE MULCHED OUTSIDE OF ACTUAL WORK AREAS, AND BEST MANAGEMENT PRACTICES SHALL BE EMPLOYED TO CONFINE SHEET WASH AND RUNOFF TO THE IMMEDIATE OPEN AREA AS ORDERED BY THE ENGINEER. THE CONTRACTOR SHALL REFERENCE ALL STORMWATER BMP'S PROVIDED BY THE STATE OF VERMONT.
- AT COMPLETION OF GRADING, SLOPES, DITCHES, AND ALL DISTURBED AREAS SHALL BE SMOOTH AND FREE OF POCKETS WITH SUFFICIENT SLOPE TO ENSURE DRAINAGE.
- FINISH SLOPES, DITCHES AND DISTURBED AREAS SHALL RECEIVE A MINIMUM OF 4 INCHES OF TOPSOIL AND BE FERTILIZED, SEEDED, LIMED, AND MULCHED. TURF ESTABLISHMENT SHALL BE PERFORMED IN ACCORDANCE WITH SECTION 651 OF THE VERMONT HIGHWAY DEPARTMENT SPECIFICATIONS AND THE SPECIFICATIONS INCLUDED ON THESE PLANS.
- ALL FILL SHALL BE PLACED IN 6 INCH LIFTS AND THOROUGHLY COMPACTED TO 95% OF MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT AS DETERMINED BY ASTM D698 STANDARD PROCTOR, UNLESS OTHERWISE SPECIFIED.
- DRAINAGE COURSES AND STREAMS SHALL BE CONTROLLED IN DISTURBED CONSTRUCTION AREAS BY THE FOLLOWING METHODS:
 - PRESERVING NATURAL VEGETATION WHENEVER POSSIBLE;
 - AVOIDING UNNECESSARY DISTURBANCE OF SOILS;
 - EARLY INSTALLATION OF STORM PIPES AND DITCHES;
 - SEEDING AND MULCHING DIRECTLY UPON COMPLETION OF CONSTRUCTION;
 - CONSTRUCTION OF EROSION CONTROL DEVICES AS DIRECTED BY THE ENGINEER.
- THE SILT FENCES, DITCHES, AND OTHER EROSION CONTROL DEVICES, SHALL BE INSPECTED, MAINTAINED AND REPAIRED BY THE CONTRACTOR AFTER EVERY RAINFALL OR AS ORDERED BY THE ENGINEER. THE MAINTENANCE OF THE EROSION CONTROL DEVICES WILL INCLUDE REMOVAL OF ANY ACCUMULATED SEDIMENTATION.
- PRIOR TO CONSTRUCTION, ALL MATERIALS SHALL BE APPROVED BY THE ENGINEER. ALL MATERIALS TO BE TAKEN OVER BY THE TOWN SHALL BE APPROVED BY THE PUBLIC WORKS DEPARTMENT.
- ALL WORK INCLUDING BUT NOT LIMITED TO SHALL CONFORM TO THE WILLISTON PUBLIC WORKS STANDARD SPECIFICATIONS

DATE	REVISION	BY	OB
SURVEY OB/CA	<input type="checkbox"/> RECORD DRAWING <input type="checkbox"/> FINAL	<input type="checkbox"/> PRELIMINARY <input checked="" type="checkbox"/> SKETCH/CONCEPT	DATE 09-15-2021
DESIGN OB/CA	O'LEARY-BURKE CIVIL ASSOCIATES, PLC		JOB# 2021-57
DRAWN OB/CA	13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9880 FAX: 878-9889 E-MAIL: obca@olearyburke.com		FILE 2021-57-25
CHECKED OB/CA	ROAD DETAIL SHEET		PLAN SHEET # 8
SCALE N.T.S.	Westford Vermont		

Maria Barden

From: Maria Barden
Sent: Monday, February 2, 2026 1:26 PM
To: selectboard; selectboard1
Cc: Tommy O'Connor; Callie Hamdy
Subject: Reappointment & Ethics

Selectboard,

We still have a few people who are required to take the State Ethics Training, by not doing so they have not completed their statutorily required duties.

As a reminder, "New municipal officers must complete training within 120 days of the start of their position and every three years thereafter. Existing municipal officers have until September 30, 2025, to complete the training and every three years thereafter."

Since we have quite a few appointed positions coming up, I feel it is my duty and yours as Selectboard to make it a requirement for anyone reapplying for appointment to first show proof of training. I will reach out to anyone who is newly appointed with the link and requirements. However, for those that are seeking reappointment and have ignored their duties as commissioners/board members, it is important they first complete this training before being reappointed.

Thanks,
Maria Barden
Ethics Liaison

VT Code of Ethics: Identifying Conflicts of Interest



The Code of Ethics prohibits conflicts of interest and the appearance of conflict of interest

Do I have a conflict of interest or the appearance of one?

A conflict of interest exists if you have a direct or indirect interest in a matter you have influence or control over at work.

OR

A member of your immediate family or household, or a business associate of yours, has an interest in a matter you have interest or control over at work.

Ask Yourself:

Do I have any influence or control over the matter?

No?



No Conflict

Yes, and

Could I (or a family member, etc..) potentially benefit or lose from the outcome of the matter?

No?



No Conflict

Yes, and

Would the benefit or loss be more than the general public (or the average person who would benefit or lose)?

No?



No Conflict

Yes, and

Is the benefit or loss more than just "de minimis"?

No?



No Conflict

Yes?

You have a conflict

Or

Would a reasonable, average person with knowledge of all relevant facts think you have a conflict of interest?

No?



No Appearance of a Conflict

Yes?

You have the appearance of a conflict

I have a conflict of interest or the appearance of one. What should I do?



RECUSE YOURSELF FROM THE MATTER

RECUSAL MEANS: Remove yourself completely from the matter. Do not participate in it anymore. Do not direct or ask anyone to participate on your behalf.



How do I recuse myself ?

You must inform others you are recusing yourself due to a conflict of interest or the appearance of one. You cannot “sit this one out” without telling people why.

Check to see if your State agency or entity has a recusal protocol. If so, follow it.

No State agency or State entity recusal protocol?

Disclose the conflict to your supervisor and ask to be removed from the matter.

No supervisor?

If you are on a board or commission, disclose the conflict to the other members.
Not sure who to inform? Reach out to the Ethics Commission for advice.

What if I think I can be impartial, and I don't want to recuse myself?

- ① You must disclose the conflict – **in writing** – including:
- (1) the matter in question;
 - (2) the nature of the conflict;
 - (3) why you think there is “good cause” for you to continue in spite of the conflict.
 - (4) the disclosure must be written clearly, so the public can understand.

- ② File your written disclosure according to your agency's protocols.
- ③ Need a conflict of interest disclosure form? Use the Ethics Commission [form](#), available on our [website](#).

Not sure what to do?
CONTACT THE ETHICS COMMISSION FOR ADVICE

Vermont State Ethics Commission

6 Baldwin St.
Montpelier, VT 05633-7950
802-828-7187

ethicscommission@vermont.gov
<https://ethicscommission.vermont.gov/>



Conflict of Interest FAQs

Q: Who is included in my “immediate family”?

A: “immediate family” means your spouse or civil union partner, parent, sibling, child, or in-law, including a parent, sibling, or child of a spouse or civil union partner. If one of these people has an interest in a matter, it means you have conflict of interest.

Q: I don’t think I have a conflict, even though others say it might look like I have one. How do I know if I have the appearance of a conflict of interest or not?

A: A conflict exists if a “reasonable person” with knowledge of the relevant facts would consider the situation a conflict.

Q: I have a conflict. Can I just assign the matter to someone who reports to me?

A: Subordinates typically have an incentive to keep the boss happy, so the best course of action is to assign the matter to someone outside of your chain of command. If this is not possible, you must fully recuse yourself from the matter. Continuing to involve yourself in the matter in any way could be construed as directing unethical conduct.

Q: I have a conflict and the Code of Ethics says I need to recuse myself publicly. What steps should I take?

A: Typically, you would inform your supervisor of the conflict, and that you need to recuse yourself. If you are a member of a board or commission, you should disclose the conflict to the other members, and inform them of your recusal.

Q: I may have a conflict of interest, but I still think that I can be impartial. What do I need to do?

A: You must disclose the conflict in writing and explain why you are not recusing yourself. Your agency may have a specific form for this disclosure. If not, the Ethics Commission has a [form](#) you can use. If you decide to prepare your own statement, it must include: (1) the matter in question; (2) the nature of the conflict; (3) why you think there is “good cause” for you to continue in spite of the conflict. The disclosure must be written clearly, so the public can understand. It must be filed according to your agency’s policy.

Q: How can I find help in identifying potential conflicts of interest?

A: Contact the Vermont Ethics Commission for advice: 6 Baldwin St., Montpelier, VT 05633-7950. 802-828-7187. ethicscommission@vermont.gov.

VOTER NOTICE

VOTERS WILL NOT RECEIVE A BALLOT IN THE MAIL UNLESS IT IS REQUESTED.

The EWSD Annual Budget vote will be held on April 14, 2026. Voting will take place in each of the three municipalities: City of Essex Junction (**where April 14, 2026 is also City Annual/Budget Vote**), Town of Essex and Town of Westford.

In-person voting will take place from 7:00 a.m. – 7:00 p.m. at the following locations:

City of Essex Junction residents: vote at Champlain Valley Fairgrounds, at 105 Pearl St.

Town of Essex residents: vote at Essex Middle School, 60 Founders Rd.

Town of Westford residents: vote at Westford Elementary School, 146 Brookside Rd.

To request an early or absentee ballot go to <https://vote.vermont.gov/> Or contact your municipal clerk's office:

City of Essex Junction: clerks@essexjunction.org, 802-878-6944 option 7

Town of Essex: clerk@essex.org, 802-879-0413 option 6

Town of Westford: townclerk@westfordvt.us, 802-878-4587

Ballots will be available for early voting in your clerk's office by March 26, 2026

Maria Barden

From: Town Clerk
Sent: Thursday, January 29, 2026 1:54 PM
To: selectboard
Subject: SB Correspondence

Selectboard,

Tuesday, January 27th at 8:41am we received a message on our machine from a resident who felt it was important for the Town to touch on the violence happening across the country. From what I gathered in this message, they want Westford to feel like a safe place for all and felt it was important that if the Selectboard could not speak on what is happening on a grander scale, that the Selectboard consider putting out a statement that as a Town, we do not condone violence here in Westford.

This felt like correspondence to be added to the SB agenda since it was something the resident was hoping the Selectboard would touch on. Since it was a voicemail, I'm sending this email in its place.

Thanks,

Maria Barden

Assistant Town Clerk/Admin.

802-878-4587

Westford Vermont