

Minutes of the Westford Town Common Committee- DRAFT

March 23, 2026

Call to order at 3:30 PM. Present: Lori Johnson, Suzie Kearns, Susan Schmidt, Katherine Kearns, Dave Gauthier, Tommy O'Connor (Town Administrator)

Changes to agenda or items not on agenda: none

Minutes of meeting of 12/9/25 were approved.

Katherine Kearns, the candidate for the open position introduced herself and addressed questions.

- All members endorsed Katherine Kearns as a new member. Lori will email the Selectboard with our endorsement.

Reviewed Open Meeting Law requirements

Stormwater Issues

- Discussed the 4 culverts which are intended to drain the Common. Dave Gauthier outlined problems with 3 of the 4 culverts.
- The culvert near the Red Brick Meeting House becomes overwhelmed with an excess of drainage.
- The culvert that drains on the 1705 property is creating significant erosion at the 1705 site. A UVM professor and students are working on a plan to alleviate the erosion.
- The culvert near the library is crushed and filled with debris and is not draining properly.
- The culvert near the Historical Society appears to be functioning.
- Dave convinced VTrans to clean out 2 culverts on RT 128 on the east end of the Common. Dave recommends that the culverts receive regular maintenance by the state in order to remain functional.

Reviewed Common Use policy and application process

Lori Johnson reported on summer events that have been scheduled so far.

Summer Maintenance Issues

- The Committee decided that trees on the Common would require mulching this year. Settled on a date of Saturday May 9 at 9:30 AM with rain date to be determined. The Committee members and Katherine Kearns, and Dave Gauthier volunteered to mulch the trees.
- Suzy made a motion that Lori purchase mulch; Susan seconded; all in favor.

Possible survey

- Discussed the possibility of a survey of town residents regarding activities and resources on the Common.
- Suzy made a motion authorizing Lori to look into creating a survey. Susan seconded. All in favor.

Communications, correspondence: none

Suzy made a motion to adjourn the meeting; Lori seconded, all in favor. Meeting adjourned:
4:55 PM