



TOWN OF

Westford

**DEVELOPMENT REVIEW BOARD MEETING
WESTFORD TOWN OFFICE & ZOOM
MONDAY, JULY 27, 2026**

Join Zoom Meeting:

<https://zoom.us/j/96823897988?pwd=nY5FB0G9dHrd9Mn2aIZojYRoBljbk7.1>

Meeting ID: 968 2389 7988 | Passcode: 3jkLYZ

Please note that agenda times are approximate and subject to change.

1. (7:00) – Call to Order

- a. Roll Call
- b. Amendments to the Agenda

2. (7:05) – DRB Reorganization

- a. Election of Chair, Vice Chair, and Clerk
- b. Review and Approval of *Rules of Procedure and Ex Parte Communications Policy*

3. (7:15) – Site Plan Review Public Hearing

Applicant: Casey Mathieu

Property Location: Mathieu Property – VT Route 128 (approx. 13.1 acres)

Zoning Districts: Rural 5, Rural 10, Water Resource Overlay

This proposal is a request for site plan approval to increase the footprint of a structure by more than 1000 square feet.

4. (7:45) – Public Comment, Announcements, and Other Business

- a. Legal Opinions on staff responses to communications regarding DRB matters

5. (8:00) – Approval of Minutes (Action Item)

- a. Review and approval of the minutes of March 23, 2026

6. (8:05) – Potential Deliberative Session

Possible deliberation on Site Plan Review application.

7. Executive Session – Personnel

Annual Performance Review

8. Adjournment

Meeting Documents: All documents pertaining to the Site Plan Review application may be viewed using the following link: <https://drive.google.com/drive/folders/1UdgenQXLBy4Aqo-1Fk-Rp5fuvO5VSAu3?usp=sharing>

Disclaimer:

If a quorum of the board is present in person, the meeting will continue even if electronic participation is disrupted or disconnected. The Vermont Department of Health advises individuals to assess their own risk and decide whether to take precautions, such as wearing a mask. Please stay home if you are feeling unwell. Individuals requiring reasonable accommodation may request assistance from the Planning & Zoning Department. The Town will evaluate each request to determine if the accommodation is necessary for access to a Town service, program, or activity; if an alternative accommodation could provide equivalent access; if the requested accommodation would cause an undue financial or administrative burden; or if the accommodation would fundamentally alter the nature of the Town's service, program, or activity.